

Purchasing Card Log Review 2015-2017

Date	Vendor	Item Purchased	Reason for Purchase	Cost	Type of Purchase	Ordered by
<u>2017</u>						
	Creative Services of New					
3/6/2017	England	Junior Special Agent Badge Stickers	Numerous Conferences	483.95	Giveaways-ICAC Grant Funded	Megan Chapman
4/6/2017	epromos	180-20 Oz Tumbler-Custom (Coffee Mugs)	Numerous Conferences	1707.7	Giveaways-Alicia's Law Funded	Megan Chapman
4/6/2017	epromos	200 Stress Ball/Cell phone holder	Numerous Conferences	919.42	Giveaways-ICAC Grant Funded	Megan Chapman
		2017 Total Giveaway Budget		<u>3111.07</u>		
<u>2015</u>						
7/7/2015	epromos	250 Stress Ball/Cell phone holder, 1500 Promot'l Pen	Numerous Conferences	1586.85	Giveaways-ICAC Grant Funded	Dana Miller
7/29/2015	Quality Logo Products	220-16 Oz Tumbler-Black/Silver Curve (Coffee Mugs)	Numerous Conferences	1812.2	Giveaways-ICAC Grant Funded	Dana Miller
12/8/2015	Quality Logo Products	1000-Bags of Jelly Bellies	Numerous Conferences	1330.36	Giveaways-ICAC Grant Funded	Dana Miller
12/17/2015	4imprint.com	1000-1/2 ounce Bags of Personalized Chewy Sprees	Numerous Conferences	854.16	Giveaways-ICAC Grant Funded	Dana Miller
		2015 Total Giveaway Budget		<u>5583.57</u>		

PURCHASING CARD LOG



Cardholder (Employee) Name (as shown on payroll) Megan Chapman Cardholder (Employee) Coding 10000-22900-4550205020-2900 Purchasing Card Number (last 4 digits only): [REDACTED]	For Statement Date: 3/10/17 Attach Receipts and TTRs
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Receipts are attached in order of occurrence

Transaction Date	Vendor Name/City	Items Purchased For Travel, Purpose of Trip	Depart/Return Dates for Air Travel Charges	Number of Nights	Room Rate	Total Cost	Inventory # for Items is \$5,000 or less
3/6/17	Creative Services of New England/ New England, MA	Junior Special Agent Badge Stickers				483.95	
Special Funding Code (if applicable) <i>ICAC grant 24100 4550205020 2900 4551CAC16 ICACGRANT16</i>							
Special Funding Code (if applicable)							
Special Funding Code (if applicable)							
Special Funding Code (if applicable)							
Special Funding Code (if applicable)							

CARD TOTAL 483.95

By signing below, the Cardholder and Supervisor certify these charges are for state business purposes only and in full compliance with the Purchasing Card Manual.

Megan Chapman
Cardholder
3-31-17
Date

MJ
Supervisor
4/13/2017
Date

The P-Card Coordinator certifies the log and receipts are in compliance with the Purchasing Card Manual guidelines.

Dan Walden
4/21/17

JV 320242
MSA 4/26/17

Creative Services of New England

508-892-1555

P.O. Box 417

Leicester, MA 01524-0417

Invoice

Date	Invoice #
3/16/2017	D17-15538

Bill To
Megan Chapman Wisconsin Dept. of Justice 17 West Main Street Madison, WI 53703

Ship To

P.O. No.	Terms	Ship Date	Ship Via	Visit Our Website At:
Online Order	PayPal	3/23/2017	UPS	

Description	Qty	Unit Price	Amount
#S-2A Junior Special Agent Badge Stickers; shiny Gold foil with Black Ink. 1,000 badge stickers per roll with a perforation between each sticker. UPS Shipping and Insurance Charge	10,000 1	0.0449 34.95	449.00 34.95
This invoice was PAID IN FULL using PAYPAL. This transaction will appear on your next credit card statement as CREATIVE SERVICES OF NEW ENGLAND or an abbreviation thereof. Please keep this invoice for your records.			

THANK YOU FOR YOUR ORDER! Visit our website at
www.policestickers.com to place a re-order.

Total **\$483.95**

PURCHASING CARD LOG

RECEIVED

MAY 12 2017

WI DEPARTMENT OF JUSTICE
BUREAU OF BUDGET & FINANCE

Cardholder (Employee) Name (as shown on payroll)

For Statement Date:

Megan Chapman
Cardholder (Employee) Coding

4/7/17

10000-22900-4550205020-2900

Purchasing Card Number (last 4 digits only):

Attach Receipts and TTRs

Receipts are attached in order of occurrence

Transaction Date	Vendor Name/City	Items Purchased For Travel, Purpose of Trip	Depart/Return Dates for Air Travel Charges	Number of Nights	Room Rate	Total Cost	Inventory # for items is \$5,000 or less
3/30/17	Staybridge Suites	Hotel		8	90	270	
Special Funding Code (if applicable) 28400 4552C30AIC <i>ALLIANCE LAW</i>							
4/6/17	E-Promos	Coffee mugs for Conference				394.14	
Special Funding Code (if applicable) 28400 4552C30AIC <i>ALLIANCE LAW</i>							
4/6/17	E-Promos	Smiley Guys for ICAC Booth				919.42	
Special Funding Code (if applicable) 24100 4552C30AIC <i>ICAC GRANT</i>							
Special Funding Code (if applicable)							

CARD TOTAL \$1583.56

By signing below, the Cardholder and Supervisor certify these charges are for state business purposes only and in full compliance with the Purchasing Card Manual.

Cardholder

Date

Supervisor

Date

The P-Card Coordinator certifies the log and receipts are in compliance with the Purchasing Card Manual guidelines.

Div/Bureau P-Card Coordinator

Date

JV 330142
RA 5/11/17

Megan

Transaction Receipt

Merchant: ePromos Promotional Products Inc

120 BROADWAY
SUITE 1360
NEW YORK, NY 10271
US

212-457-3908

Order Information

Description:

Order Number:

Customer ID: 422637

P.O. Number: 9999

Invoice Number: 416390

Billing Information

17
53703

Shipping Information

4721an 0

Shipping: 0.00

Tax: 0.00

Total: USD 1,313.56

Payment Information

Date/Time: 05-Apr-2017 16:45:27 EDT

Transaction ID: [REDACTED]

Transaction Type: Authorization w/ Auto Capture

Transaction Status: Captured/Pending Settlement

Authorization Code: [REDACTED]

Payment Method: Visa [REDACTED]

- 919.42 for smily guys (see invoice)

INVOICE

REMITTANCE STUB
 ePromos Promotional

04/17/17

Invoice date

Invoice # **41639001**
 Order # **41639001**

Job #

WI DOJ

Customer

Customer # **422637**
 5190 4L Salesperson

Customer # 422637		SOLD TO WI DOJ ATTN: MEGAN CHAPMAN 17 W MAIN STREET MADISON WI 53703		SHIP TO WI DOJ ATTN: MEGAN CHAPMAN 17 W MAIN STREET MADISON WI 53703		Via UPS Ground FOB Factory	
Unit 0	Customer po #	Salesperson	Order date	Invoice date	Date shipped	Invoice #	
	5190	Dave Zabinski - RET	04/04/17	04/17/17	04/13/17	41639001	
Ordered	Shipped	Qty BO	Item #	Description	Price Per	Amount	
200	200		8841470	Smiley Guy Promotional Stress Ball & Cell Phone Holder Combo	3.990 EA	798.00	
1	1		Z-DISC	Courtesy Discount	-75.000 EA	-75.00	
1	1		Z-SETUP	Pad Printed	45.000 EA	45.00	
1	1		Z-SETUP	Pad Printed	45.000 EA	45.00	
200	200		Z-IMP	Pad Printed	0.450 EA	90.00	
				(Less deposit)		-919.42	
How can we improve? Tell us at http://survey.epromos.com							
Terms Pre-Paid.		-16.42	0.00	16.42	0.00	PLEASE PAY THIS AMOUNT >>>>>>	
		Sub-total	Insurance	Shpg/Hdlg	Sales tax	Total USD\$ 0.00	

Total due **0.00 USD\$**



Order Acknowledgement

Ship Date	In-Hands	PO #	Order #
	04/12/17	416390	416390

**B
I
L
L
T
O**
Megan Chapman
WI DOJ
17 W Main Street
Madison, WI 53703

**S
H
I
P
T
O**
Megan Chapman
WI DOJ
17 W Main Street
Madison, WI 53703

Via UPS Ground **FOB** Factory

Unit	Cust po #	Ord date	Terms	Type	Salesperson
		04/04/17	Credit Card		Dave Zabinski

Ordered	Shipped	Item #	Description	Per	Unit price	Ext price
180		10006088	Stainless Steel Double Wall Custom Tumbler - 20 oz.	EA	8.89	1,600.20
1		Z-SETUP	Decoration Setup Charge	EA	0.00	0.00
1		Z-SETUP	Decoration Setup Charge	EA	0.00	0.00
180		Z-IMP	Decoration Running Charge	EA	0.30	54.00
1		Z-DISC	Courtesy Discount	EA	-75.00	-75.00
1		Z-ESH	Est. UPS Ground	EA	128.50	128.50
200		8841470	Smiley Guy Promotional Stress Ball & Cell Phone Holder Combo	EA	3.99	798.00
1		Z-SETUP	Decoration Setup Charge	EA	45.00	45.00
1		Z-SETUP	Decoration Setup Charge	EA	45.00	45.00
200		Z-IMP	Decoration Running Charge	EA	0.45	90.00
1		Z-DISC	Courtesy Discount	EA	-75.00	-75.00
1		Z-ESH	Est. UPS Ground	EA	16.42	16.42
						Sub Total 2,627.12

Smily guys: \$919.42
 ≈ 4.60 a guy

tumbler: \$1707.7

≈ \$9.48 a cup

→ I paid \$394.14 towards coffee mugs.
 - SA Heiser paid 1313.56 toward coffee mugs

BUSINESS EVENT AUTHORIZATION

(This form must be completed for every business event which will have costs paid by DOJ.)

Name and Purpose of Event: 2017 Statewide ICAC Conference

Dates/Times: April 24th and 25th 8am to 5pm City: Green Bay, WI

Sponsoring Division/Bureau: DCI Coordinator: Dana Miller

Estimated # of Attendees: State Employees (* See below): 30

Non-State Employees: 200

1. Justification for site selection: This must be provided if the location of the event will not a state government or university facility when more than 50% of attendees will be state employees.

2. Justification for Food Costs: Meals and break items, including service fees, must always be at state rates. Justification must be provided if these costs will exceed state maximums. Additionally, if more than 50% of attendees will be state employees headquartered in the business event city, justification must be provided for any food costs.

The overage charges for food will be minimal; this will be an acceptable expenditure due to the amount of charges the hotel is waiving for room rental and breakout fees.

3. Giveaways: If items are to be purchased by DOJ and given to event attendees provide a description of the item, the dollar value of the item, the anticipated total cost, and the name of the vendor from whom the items will be purchased.

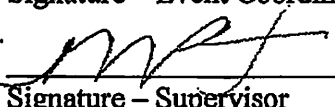
Travel mugs
Smiley guys
Notepads

Total these items will be under \$10 a person. We will procure them from one of the three vendors; epromos.com qualitylogoproducts.com 4imprint.com unless a lower cost is discovered

APPROVALS:


Signature – Event Coordinator

1/13/2017
Date

 Matt Joy
Signature – Supervisor

1/13/2017
Date

* If more than 50% of attendees will be state employees and costs will be incurred, approval of the Administrator, Division of Management Services, must be given prior to the business event.

PURCHASING CARD LOG

Cardholder (Employee) Name (as shown on payroll) Dana Cecil [REDACTED] Purchasing Card Number (last 4 digits only):	For Statement Date: 07/17/2015
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Receipts are attached in order of occurrence

Transaction Date	Vendor Name/City	Items Purchased. For Travel, Purpose of Trip	Depart/Return Dates for Air Travel Charges	Number of Nights	Room Rate	Total Cost	Inventory Number for Items Is \$5,000 or less
7/7	ePromos Promotional	Promotional Items - 1 CAL	N/A	N/A	N/A	1586.85	✓
		1 CAL Grant					
		SR to 278F 2414 3240					

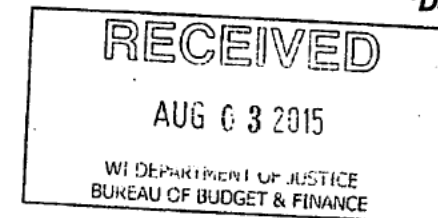
CARD TOTAL 1586.85

By signing below, the Cardholder and Supervisor certify these charges are for state business purposes only and in full compliance with the Purchasing Card Manual.

Dana Cecil 7/28/15 [Signature] 7/29/2015
Cardholder Date Supervisor Date

The P-Card Coordinator certifies the log and receipts are in compliance with the Purchasing Card Manual guidelines.

Kevin A Smyth 7/31/2015
Div/Bureau P-Card Coordinator Date





Order Acknowledgement

					In-Hands	PO #	Order #
						320885	320885
B I L L T O WI DOJ Attn: DANA CECIL 17 W MAIN STREET MADISON, WI 53703 422637					S H I P T O WI DOJ Attn: DANA CECIL 17 W MAIN STREET MADISON, WI 53703		
					Via UPS Ground FOB Factory		
Unit	Cust po #	Ord date	Terms	Type	Salesperson		
0		07/06/15	Pre-Paid		4L 5190	Dave Zabinski - RET	
Ordered	Shipped	Item #	Description	Per	Unit price	Ext price	
250		8841470	Smiley Guy Promotional Stress Ball/Cell Phone Holder Combo	EA	3.890	972.50	
1		Z-DISC	Courtesy Discount	EA	-50.000	-50.00	
1		Z-SETUP	Pad Printed	EA	0.000	0.00	
			Re-order of PO#242850				
1		Z-ESH	Est. Shipping & Handling	EA	41.780	41.78	
						Sub total	964.28

Color and imprinting instructions

SKU# 8841470

Item Color: 100-Red, 100-Blue, 50-Yellow

Imprint Location/Size: Back, 1.25"w x 1.88"d

Logo Size: Use entire Imprint Area

Imprint Color(s): Black

Imprint Method: Pad Printed

Re-order of PO#242850

CUSTOMER ORDER



Order Acknowledgement

					In-Hands	PO #	Order #
						320888	320888

B I L L T O	422637		S H I P T O WI DOJ Attn: DANA CECIL 17 W MAIN STREET MADISON, WI 53703	
	WI DOJ Attn: DANA CECIL 17 W MAIN STREET MADISON, WI 53703		Via UPS Ground FOB Factory	

Unit	Cust po #	Ord date	Terms	Type	Salesperson		
0		07/06/15	Pre-Paid		4L 5190	Dave Zabinski - RET	

Ordered	Shipped	Item #	Description	Per	Unit price	Ext price
1500		8839611	Comfort Grip Element Translucent Promotional Pen	EA	0.420	630.00
1		Z-DISC	Courtesy Discount	EA	-50.000	-50.00
1		Z-SETUP	Screen Printed	EA	0.000	0.00
			Re-order of PO#286671			
1		Z-ESH	Est. Shipping & Handling	EA	42.570	42.57
Sub total						622.57

Color and imprinting instructions

SKU# 8839611

Item Color: 500 = Turquoise with blue ink, 500 = Lime

Green with blue ink, 500 = Purple with black ink

Imprint Location/Size: Barrel, 1.75"w x .50"h

Logo Size: Use entire Imprint Area

Imprint Color(s): White

Imprint Method: Screen Printed

Re-order of PO#286671

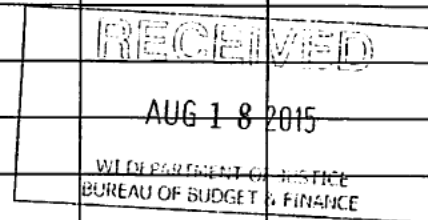
CUSTOMER ORDER

PURCHASING CARD LOG

Cardholder (Employee) Name (as shown on payroll) Dana Cecil [REDACTED] Purchasing Card Number (last 4 digits only):	For Statement Date: 07/31/2015
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Receipts are attached in order of occurrence

Transaction Date	Vendor Name/City	Items Purchased. For Travel, Purpose of Trip	Depart/Return Dates for Air Travel Charges	Number of Nights	Room Rate	Total Cost	Inventory Number for items is \$5,000 or less
7/29	Quality Logo Promotional	Promotional Items	N/A	N/A	N/A	1812.20	✓
		1CAC grant 278F					
		1C to 278F 2414 3240					



CARD TOTAL 1812.20 ✓

By signing below, the Cardholder and Supervisor certify these charges are for state business purposes only and in full compliance with the Purchasing Card Manual.

Dana Cecil 8/11/2015 [Signature] 8/12/2015
Cardholder Date Supervisor Date

The P-Card Coordinator certifies the log and receipts are in compliance with the Purchasing Card Manual guidelines.

[Signature] 8/14/2015
Div/Bureau P-Card Coordinator Date

08/26/15
m



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343



ST OF WI - DOJ

I - 5023753EJ

number: 502375

method: UPS Ground

Date: 8/7/2015

ACCOUNT NUMBER

STATEMENT DATE

07-31-15

TOTAL ACTIVITY

\$ 1,812.20

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

stice

000001157 1 AV 0.391 106481135188817 P

DANA I CECIL

TAX

DEPARTMENT OF JUSTICE-DCI

17 W MAIN ST 5TH FLR

MADISON WI 53703-3960

round

Cardholder

Signature

Date

Approver

Signature

Date

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
07-30	07-29	QUALITY LOGO PRODUCTS 866-312-5646 IL PUR ID: 5023753EJ TAX: 0.00	24431055210206901283087	5999	1,812.20

Total Cost

\$1694.00

\$0.00

\$0.00

\$50.00

\$-84.70

\$152.90

TBD

\$0.00

\$0.00

\$1,812.20

mediate production of
celled will be
without prior
s, duties, and/or tariffs
ance with
ed then we highly
in, buyer agrees to
ate courts of DuPage
ty, Illinois and shall be

Default Accounting Code: 455DCI DCI169

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

STATEMENT DATE

07-31-15

DISPUTED AMOUNT

\$.00

ACCOUNT SUMMARY

PREVIOUS BALANCE \$.00

PURCHASES &
OTHER CHARGES \$1,812.20

CASH ADVANCES \$.00

CASH ADVANCE FEE \$.00

CREDITS \$.00

TOTAL ACTIVITY \$1,812.20

SEND BILLING INQUIRIES TO:

C/O U.S. BANCORP SERVICE CENTER, INC
U.S. BANK NATIONAL ASSOCIATION
P.O. BOX 6335
FARGO, ND 58125-6335

AMOUNT DUE

\$ 0.00

DO NOT REMIT

4:12 PM CST

Buyers Agent)



QUALITY LOGO PRODUCTS

724 North Highland Ave.
Aurora, IL 60506

Erin Johnston
erin@qualitylogoproducts.com

Phone: (866) 312-5646 x162
Fax: (866) 314-5646

ORDER CONFIRMATION - 5023753EJ

Customer Number: 502375

Shipping Method: UPS Ground

Estimated In-Hand Date: 8/7/2015

Bill To: Wisconsin Department Of Justice
ICAC Task Force
17 West Main St
Madison, WI 53707

Ship To: Wisconsin Department Of Justice
ICAC Task Force
17 West Main St
Madison, WI 53707

PAYMENT TYPE: Credit Card

Attention: Dana Cecil
SHIPPING METHOD: UPS Ground

Item #	Quantity	Description	Imprint Color	Item Size	Unit Cost	Total Cost
Q18944	220	BLACK/SILVER Curve Tumbler (16 Oz.)		7.75" High x 3.25" Wide, 16 Oz	\$7.70	\$1694.00
LOCATION	220	Imprint Front 1 Color Max			\$0.00	\$0.00
RUN	220	Run Charge #1	WHITE		\$0.00	\$0.00
SETUP	1	Setup Charge #1			\$50.00	\$50.00
COUPON	1	Coupon code: SAVE5IN2015 has been applied to the order			(\$84.70)	\$-84.70
SHIP	1	Estimated Shipping & Handling			\$152.90	\$152.90
TAX		Reimbursement for WISCONSIN Sales Tax will NOT be Additional			TBD	TBD
NOTAX	1	Tax Exempt			\$0.00	\$0.00
EST	1	Estimated Arrival Date: 8/7* *If ALL Steps/Approvals of the Order Process Are Completed by 4 pm (CST) 7/27			\$0.00	\$0.00
TOTAL		Estimated Order Grand Total				\$1,812.20

Signing this form enters the buyer into a contractual agreement with Quality Logo Products, Inc. (herein referred to as QLP) to begin immediate production of this order in accordance to the policies and procedures set forth at <http://www.qualitylogoproducts.com/policies.htm>. Orders that are cancelled will be assessed a \$30 service fee plus any production charges accrued up until the point of cancellation. No return of goods will be accepted without prior authorization. Incomplete or partial returns will not be accepted. Samples may not be returned. Unless stated otherwise, applicable taxes, duties, and/or tariffs are additional and are the responsibility of the customer. QLP is not responsible for delays due to carrier error or acts of God. In accordance with manufacturing standards under runs of up to 10% may occur. All measurements are approximate. If exact item specifications are required then we highly recommend you request a sample of the product before ordering. In the event buyer's account must be referred to attorneys for collection, buyer agrees to pay reasonable attorney's fees, court costs, and full collection costs. Buyer also agrees to submit to the jurisdiction of the federal and state courts of DuPage County, Illinois and to waive any objection to venue in such courts. This contractual agreement is deemed entered into in DuPage County, Illinois and shall be construed as to its fair meaning and not strictly for or against either party.

APPROVAL: *Dana Cecil*

Dana Cecil

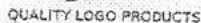
Signed from 135.189.7.2

DATE: 7/28/2015 4:12 PM CST

Authorized Signature (Buyers Agent)

1 of 1 - End of Order

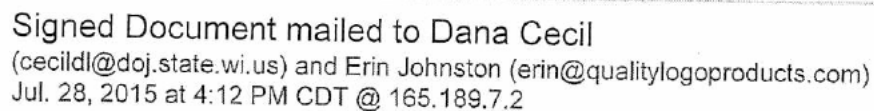
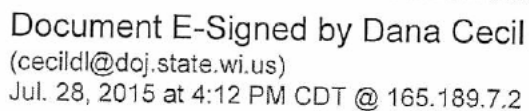
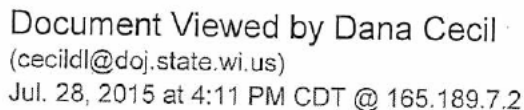
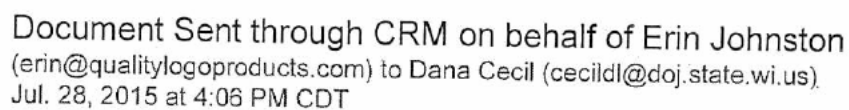
eSignature#: 60DD2AEA-155D-0004-0730DB95EF7976D3



eSignature Document History JUL. 28, 2015

SALES REP: Erin Johnston (erin@qualitylogoproducts.com)

ESIGNATURE #:

[illegible]



QUALITY LOGO PRODUCTS

QUALITY LOGO PRODUCTS, INC.
724 N. Highland Ave.
Aurora, IL 60506
(866) 312-5646
<http://www.qualitylogoproducts.com>

Invoice

Date	Invoice #
8/11/2015	218774

Bill To
Wisconsin Department Of Justice ICAC Task Force 17 West Main St Madison, WI 53707

PAID
07/28/2015

				Sales Rep.
				EJ
Account #	QLP Order Number	Shipping Method	Terms	Due Date
502375	5023753EJ	UPS	Credit Card	8/11/2015
Description		Qty	Rate	Amount
Black/ Silver Curve Tumbler (16 Oz.)		220	7.70	1,694.00
Setup Charge		1	50.00	50.00
Shipping Charge		1	152.90	152.90
Customer Coupon			-84.70	-84.70
Thank you for your business!				
Total				\$1,812.20
Balance Due				\$0.00

Phone #	Fax #	E-mail	Web Site
(866)312-5646	(866)314-5646	info@qualitylogoproducts.com	http://www.qualitylogoproducts.com/

PURCHASING CARD LOG

OK-BH

Cardholder (Employee) Name (as shown on payroll) Dana Cecil [REDACTED]	For Statement Date: 12/18/2015
Purchasing Card Number (last 4 digits only):	

Receipts are attached in order of occurrence

Transaction Date	Vendor Name/City	Items Purchased. For Travel, Purpose of Trip	Depart/Return Dates for Air Travel Charges	Number of Nights	Room Rate	Total Cost	Inventory Number for items is \$5,000 or less
12-08	Quality Logo Products / IL	Promotional Items - ICAC	N/A	N/A	N/A	\$1330.36	
12-17	4Imprint / Oshkosh, WI	Promotional Items - ICAC	N/A	N/A	N/A	\$854.16	6LS 51975
		ICAC grant					
		24100 4550205020	8/070000	2900			
		455 ICAC 16 ICAC Grant 16					

RECEIVED
JAN 12 2016
WI DEPARTMENT OF JUSTICE
BUREAU OF BUDGET & FINANCE

CARD TOTAL 2184.52

By signing below, the Cardholder and Supervisor certify these charges are for state business purposes only and in full compliance with the Purchasing Card Manual.

Dana Cecil 1/5/2016 [Signature] 1/5/16
Cardholder Date Supervisor Date

The P-Card Coordinator certifies the log and receipts are in compliance with the Purchasing Card Manual guidelines.

[Signature] 1/7/16
Div/Bureau P-Card Coordinator Date



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

ST OF WI - DOJ

ACCOUNT NUMBER [REDACTED]
STATEMENT DATE 12-18-15
TOTAL ACTIVITY \$ 2,184.52

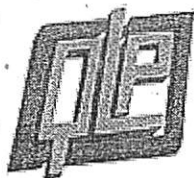
000000944 1 AV 0.391 106481317614111 P
DANA L CECIL
TAX [REDACTED]
DEPARTMENT OF JUSTICE-DCI
17 W MAIN ST 5TH FLR
MADISON WI 53703-3960

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

Cardholder Signature _____ Date _____
Approver Signature _____ Date _____

NEW ACCOUNT ACTIVITY					
POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
12-09	12-08	QUALITY LOGO PRODUCTS 866-312-5646 IL PUR ID: 3836405EJ TAX: 0.00	24431055342206789879783	5999	1,330.36
12-18	12-17	4IMPRINT 877-4467746 WI PUR ID: 11446527 TAX: 0.00	24906415351021487970341	5969	854.16

Default Accounting Code: 455DCI DCI169			
CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER [REDACTED]		ACCOUNT SUMMARY
	STATEMENT DATE 12-18-15	DISPUTED AMOUNT \$.00	PREVIOUS BALANCE \$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE \$ 0.00 DO NOT REMIT		PURCHASES & OTHER CHARGES \$2,184.52
			CASH ADVANCES \$.00
			CASH ADVANCE FEE \$.00
			CREDITS \$.00
		TOTAL ACTIVITY \$2,184.52	



724 North Highland Ave.
Aurora, IL 60506

Erin Johnston
erin@qualitylogoproducts.com

Phone: (866) 312-5646 x162
Fax: (866) 314-5646

QUALITY LOGO PRODUCTS

ORDER CONFIRMATION - 3836405EJ

Customer Number: 383640

Shipping Method: UPS Ground

Estimated In-Hand Date: 12/23/2015

Bill To: Dept Of Justice-Div Of Criminal Investigation
17 West Main St.
Madison, WI 53703
United States
PAYMENT TYPE: Credit Card

Ship To: Dept Of Justice-Div Of Criminal Investigation
17 West Main St.
Madison, WI 53703
United States
Attention: Dana Cecil
SHIPPING METHOD: UPS Ground

Item #	Quantity	Description	Imprint Color	Item Size	Unit Cost	Total Cost
Q20119	1000	CLEAR Jenny Billboard Candy Bag (Medium, Jelly Bellies)			\$1.42	\$1420.00
LOCATION	1000	Unlimited Color Imprint Envelope			\$0.00	\$0.00
RUN	1000	Run Charge #1	CMYK		\$0.00	\$0.00
SETUP	1	Setup Charge #1			\$0.00	\$0.00
COUPON	1	Coupon code: YEAREND10 has been applied to the order			(\$142.00)	\$-142.00
SHIP	1	Estimated Shipping & Handling			\$52.36	\$52.36
EST	1	Estimated Arrival Date: 12/23* *If ALL Steps/Approvals of the Order Process Are Completed by 4 pm (CST) 12/7			\$0.00	\$0.00
TOTAL		Estimated Order Grand Total				\$1,330.36

Signing this form enters the buyer into a contractual agreement with Quality Logo Products, Inc. (herein referred to as QLP) to begin immediate production of this order in accordance to the policies and procedures set forth at <https://www.qualitylogoproducts.com/policies.htm>. Orders that are cancelled will be assessed a \$30 service fee plus any production charges accrued up until the point of cancellation. No return of goods will be accepted without prior authorization. Incomplete or partial returns will not be accepted. Samples may not be returned. Unless stated otherwise, applicable taxes, duties, and/or tariffs are additional and are the responsibility of the customer. QLP is not responsible for delays due to carrier error or acts of God. In accordance with manufacturing standards under runs of up to 10% may occur. All measurements are approximate. If exact item specifications are required then we highly recommend you request a sample of the product before ordering. In the event buyer's account must be referred to attorneys for collection, buyer agrees to pay reasonable attorney's fees, court costs, and full collection costs. Buyer also agrees to submit to the jurisdiction of the federal and state courts of DuPage County, Illinois and to waive any objection to venue in such courts. This contractual agreement is deemed entered into in DuPage County, Illinois and shall be construed as to its fair meaning and not strictly for or against either party.

APPROVAL: Dana Cecil

Dana Cecil

Signed from 165.189.7.2

DATE: 12/7/2015 3:07 PM CST

Authorized Signature (Buyers Agent)



QUALITY LOGO PRODUCTS

ORDER ACKNOWLEDGEMENT

eSignature Document History DEC. 7, 2015

ORDER CONFIRMATION - 3814152

Customer: [REDACTED]
Salesperson: [REDACTED]
Sales Office: [REDACTED]
Sales Representative: [REDACTED]
Sales Phone: [REDACTED]
Sales Email: [REDACTED]
Sales Fax: [REDACTED]
Sales Address: [REDACTED]
Sales City: [REDACTED]
Sales State: [REDACTED]
Sales Zip: [REDACTED]
Sales Date: [REDACTED]
Sales Time: [REDACTED]
Sales User: [REDACTED]
Sales Password: [REDACTED]
Sales IP Address: [REDACTED]
Sales Browser: [REDACTED]
Sales OS: [REDACTED]
Sales Device: [REDACTED]
Sales Screen Size: [REDACTED]
Sales Resolution: [REDACTED]
Sales Color Depth: [REDACTED]
Sales Language: [REDACTED]
Sales Country: [REDACTED]
Sales Currency: [REDACTED]
Sales Tax: [REDACTED]
Sales VAT: [REDACTED]
Sales GST: [REDACTED]
Sales IGT: [REDACTED]
Sales Other: [REDACTED]
Sales Total: [REDACTED]
Sales Net: [REDACTED]
Sales Tax Total: [REDACTED]
Sales Net Total: [REDACTED]
Sales Grand Total: [REDACTED]
Sales Order Number: [REDACTED]
Sales Order Date: [REDACTED]
Sales Order Status: [REDACTED]
Sales Order Type: [REDACTED]
Sales Order Category: [REDACTED]
Sales Order Subcategory: [REDACTED]
Sales Order Item: [REDACTED]
Sales Order Description: [REDACTED]
Sales Order Quantity: [REDACTED]
Sales Order Unit Price: [REDACTED]
Sales Order Total Price: [REDACTED]
Sales Order Discount: [REDACTED]
Sales Order Net Price: [REDACTED]
Sales Order Tax: [REDACTED]
Sales Order Net Total: [REDACTED]
Sales Order Grand Total: [REDACTED]
Sales Order Status: [REDACTED]
Sales Order Type: [REDACTED]
Sales Order Category: [REDACTED]
Sales Order Subcategory: [REDACTED]
Sales Order Item: [REDACTED]
Sales Order Description: [REDACTED]
Sales Order Quantity: [REDACTED]
Sales Order Unit Price: [REDACTED]
Sales Order Total Price: [REDACTED]
Sales Order Discount: [REDACTED]
Sales Order Net Price: [REDACTED]
Sales Order Tax: [REDACTED]
Sales Order Net Total: [REDACTED]
Sales Order Grand Total: [REDACTED]

LAST MODIFIED DATE: Dec. 7, 2015 at 2:37 PM CST

SALES REP: Erin Johnston (erin@qualitylogoproducts.com)

STATUS: SIGNED

ESIGNATURE #: [REDACTED]



Document Sent through CRM on behalf of Erin Johnston
(erin@qualitylogoproducts.com) to Dana Cecil (cecildl@doj.state.wi.us)
Dec. 7, 2015 at 2:37 PM CST



Document Viewed by Dana Cecil
(cecildl@doj.state.wi.us)
Dec. 7, 2015 at 3:06 PM CST @ 165.189.7.2



Document E-Signed by Dana Cecil
(cecildl@doj.state.wi.us)
Dec. 7, 2015 at 3:07 PM CST @ 165.189.7.2



Signed Document mailed to Dana Cecil
(cecildl@doj.state.wi.us) and Erin Johnston (erin@qualitylogoproducts.com)
Dec. 7, 2015 at 3:07 PM CST @ 165.189.7.2



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746
Free Fax: 800-355-5043

Main Address	Invoice Address	Shipping Address
DANA CECIL WI DEPARTMENT OF JUSTICE 17 W MAIN ST MADISON, WI 53703-3960	Dana Cecil WI Department of Justice 17 West Main Street MADISON WI 53707 USA	Dana Cecil WI Department of Justice 17 West Main Street P.O. Box 7857 Madison, WI 53703 USA Tel: 6082618126

Order Number: 11446527	Questions Call: Heidi Hurd
Order Date: December 07, 2015	Phone: 877-446-7746 Ext. 8473
Account No.: 3321846	Fax: 800-355-5043
	Email: hhurd@4imprint.com

Item	Personalized Candy - 1/2 oz. - Chewy Sprees		Colors	(Sprees,Sprees): Assorted, Assorted		
Qty	Item #	Description	Unit \$	Price \$	Total \$	
1,000	122386-12-CS	Personalized Candy - 1/2 oz. - Chewy Sprees	0.8500	850.00	850.00	
1	Coupon	Coupon Code	-90.5000	-90.50	-90.50	
1	Set-Up Charge	Set-Up Charge(Per Order Line)	55.0000	55.00	55.00	
		Freight		39.66	39.66	
					854.16	

Artwork Instructions

Product Color (Base, Trim): Assorted, Assorted
Imprint Location: Candy One
Imprint Colors: Black (Standard)

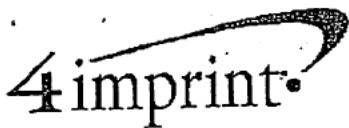
Imprint Location: Candy Two
Imprint Colors: Black (Standard)

Additional Notes:

Questions call: Heidi Hurd
Phone: 877-446-7746 Ext 8473
Email: hhurd@4imprint.com
Direct Fax: 1-800-355-5043

***Due to the Holidays, ground freight service is not guaranteed by our carriers from December 11 through December 24th. Overnight, 2nd day or 3 day methods are guaranteed with some delivery delays expected for overnight deliveries from December 18 - 24.
Please advise if you wish to change the shipping method to meet a specific delivery date.***

Grand Total 854.16



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746
Free Fax: 800-355-5043

Order Number: 11446527
Order Date: December 07, 2015
Account No.: 3321846

Questions Call: Heidi Hurd
Phone: 877-446-7746 Ext. 8473
Fax: 800-355-5043
Email: hhurd@4imprint.com

**** Please re-check pricing and shipping methods ****

I understand and agree to the charges and shipping dates as listed:

Signed: Dana Ceci Date: 12/7/15

Thank You! We appreciate your business.
Any overruns you may have received are yours with our compliments.

- If paying by credit card, please contact your customer service representative with your credit card details.
- To insure proper credit to your account, please quote "11446527/3321846" on your check or remittance.
- If you are not satisfied with your order, please call 1-800-300-0764. All claims must be made within 5 days of receipt.
- Any questions regarding your invoice? Please call 1-800-982-8979. Our terms are Net 30.
- Please make checks payable to 4imprint

4imprint Federal ID # [REDACTED] A Late Payment Charge based on maximum annual percentage allowed by your state law will be applied to this balance owed under this invoice when the invoice becomes past due. The purchaser agrees to pay all of the company's reasonable attorney's fees and any collection agency fees incurred in the collection of any amount owed hereunder and not paid when due. Purchaser agrees to pay any sales or use tax. No credit will be issued for returned merchandise without our consent. This invoice is a conditional acceptance by the seller of the buyer's offer to purchase seller's goods. It may contain terms which differ from or add to those contained in the buyer's purchase order, and to the extent that this is the case, the seller hereby expressly conditions its acceptance of the buyer's offer on the buyer's assent to the additional or different terms. The buyer's receipt and retention of the goods covered by this invoice constitutes acceptance of any such additional or different terms. The buyer and seller agree that any contract hereby entered into has been made and is to be construed according to our State Law.

Please visit our website - www.4imprint.com

Please Remit to:
4imprint, Inc.
25303 Network Place
Chicago, IL 60673-1253

Shipment Details

Shipment to	Qty	Item #	Estimated Ship Date	Carrier, service	Guaranteed Delivery Date	Freight
Address as above.	1000	122386-12-CS	Dec 15 2015	UPS Ground (Parcel)	Dec 22 2015	39.66

4imprint

- On time
- On Budget
- On Anything
- Online

Order Confirmation 11446527

101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com
Tel: 877-446-7746
Fax: 800-355-5043

Main Address	Invoice Address	Delivery Address
17 W MAIN ST MADISON WI 53703-3960 USA	Dana Cecil 17 West Main Street MADISON WI 53707 USA	Dana Cecil 17 West Main Street P.O. Box 7857 Madison WI 53703 USA Tel: 6082618126

Order Confirmation	11446527	Order Date:	12/7/2015
Account Rep	Heidi Hurd	Account Number.:	3321846
Administrator	Heidi Hurd	Cust Ref.:	
Contract User Id			

Personalized Candy - 1/2 oz. - Chewy Sprees Colors (base, trim): BASE, TRIM				
Qty	Item #	Description	Unit	Total
1000	122386-12-CS	Personalized Candy - 1/2 oz. - Chewy Sprees	\$0.8500	\$850.00
1		Coupon Code	\$-90.5000	\$-90.50
1		Set-Up Charge(Per Order Line)	\$55.0000	\$55.00
		Freight		\$39.66
		Tax		\$0.00
		Total		\$854.16

Artwork Instructions:

Product Colour (Base, Trim): Assorted Assorted

Branding Location: Candy One

Branding Colours: Pantone Black (Standard)

Branding Location: Candy Two

Branding Colours: Pantone Black (Standard)

Questions call: Heidi Hurd Phone: 877-446-7746 Ext 8473 Email: hhurd@4imprint.com Direct Fax: 1-800-355-5043

Due to the Holidays, ground freight service is not guaranteed by our carriers from December 11 through December 24th. Overnight, 2nd day or 3 day methods are guaranteed with some delivery delays expected for overnight deliveries from December 18 - 24. Please advise if you wish to change the shipping method to meet a specific delivery date.

Grand Total: \$854.16

Thank you for your order!
If you need to make a change Please call your account representative. Their name and phone number are shown above.

Shipment Details

12/7/2015

oasisdocs.4imprint.com/orderconfirmation.aspx?guid=C50D9C80-05B9-480F-A486-D45C6F3B26C8

Ship To;

Address as above

Qty	Item #	Must Ship	Carrier, Service	Due Date	Freight
1000	122386-12-CS	12/15/2015	UPS Ground (Parcel)	12/22/2015	\$39.66