

339166

2-9-18
on wchamp
LP

New Window | Help | Personalize Page |

View Expense Report

Expense Details

Misha Tseytin

Actions ...Choose an Action

GO

Business Purpose Business Travel-Out of State

Description FedSoc Nat. Lawyers Convention

Reference

Report 0000339166 Approvals in Process

Created 01/09/2018 Richard Muirhead

Last Updated 02/08/2018 Paul Connell

Post State Not Applied

Totals ?

View Printable Version

View Analytics

Notes

Attachments (4)

Employee Expenses (7 Lines) 144.45 USD

Non-Reimbursable Expenses 0.00 USD

Employee Credits 0.00 USD

Cash Advances Applied 0.00 USD

Prepaid Expenses 0.00 USD

Supplier Credits 0.00 USD

134.45

Amount Due to Employee ~~144.45~~ USD

Amount Due to Supplier 0.00 USD

☒ By checking this box, I certify the expenses submitted are accurate and comply with expense policy.

Submit Expense Report

Withdraw Expense Report

Submitted On 01/09/2018

Submitted By Richard Muirhead

Approval History

 Submitted
Misha Tseytin

 HR Supervisor
Paul Connell

 Prepay Auditor
(Pooled)

Payment

Action	Role	Name	Date/Time
Submitted	Employee	Richard Muirhead	01/09/2018 2:30:13PM
Approved	HR Supervisor	Paul Connell	02/08/2018 12:59:04PM

SOP

FEB 20 17

Remove
b-fast

Report
ID 0000339166

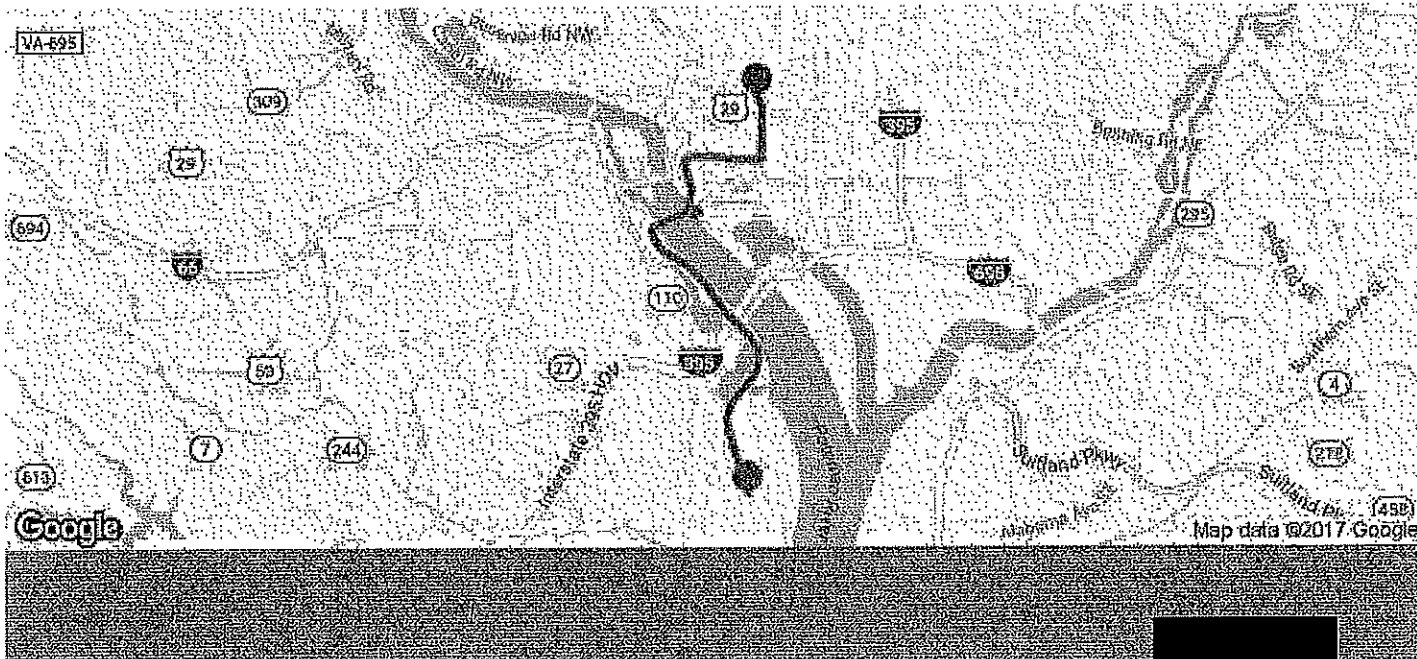
Line	Sheet Line Dt	Expense Line	Line Descr	Bud Ref	Fund	Appr	Dept	Program	Oper Unit	PC Bus Unit	Project	Activity	Account	Sum of Tran Amt	
1	11/16/2017	Meals Out-of-State Overnight	Breakfast, Leave home before 6:30 a.m. on 11/16/17, return after 2:30 p.m. on 11/17/17	FY2018	1000	1240	0	0	4551A02SGO	(blank)	(blank)	(blank)	(blank)	73000000	\$10.00
2	11/16/2017	Meals Out-of-State Overnight	Lunch, Leave home before 6:30 a.m. on 11/16/17, return after 2:30 p.m. on 11/17/17	FY2018	1000	1240	0	0	4551A02SGO	(blank)	(blank)	(blank)	(blank)	73000000	\$15.00
3	11/16/2017	Taxi/Shuttle	Uber, airport to convention site, Leave home before 6:30 a.m. on 11/16/17, return after 2:30 p.m. on 11/17/17	FY2018	1000	1240	0	0	4551A02SGO	(blank)	(blank)	(blank)	(blank)	73000000	\$19.18
4	11/17/2017	Meals Out-of-State Overnight	Breakfast, Leave home before 6:30 a.m. on 11/16/17, return after 2:30 p.m. on 11/17/17	FY2018	1000	1240	0	0	4551A02SGO	(blank)	(blank)	(blank)	(blank)	73000000	\$10.00
5	11/17/2017	Meals Out-of-State Overnight	Lunch, Leave home before 6:30 a.m. on 11/16/17, return after 2:30 p.m. on 11/17/17	FY2018	1000	1240	0	0	4551A02SGO	(blank)	(blank)	(blank)	(blank)	73000000	\$15.00
6	11/17/2017	Taxi/Shuttle	Uber, lodgings to airport	FY2018	10000	12400	4551A02SGO	(blank)	(blank)	(blank)	(blank)	(blank)	(blank)	73000000	\$16.84
7	11/17/2017	Mileage Car (TD)	Roundtrip to MKE airport, Leave home before 6:30 a.m. on 11/16/17, return after 2:30 p.m. on 11/17/17	FY2018	1000	1240	0	0	4551A02SGO	(blank)	(blank)	(blank)	(blank)	73000000	\$58.43
Grand Total															
\$144.45															

Muirhead, Richard W.

From: Misha Tseytlin [REDACTED]
Sent: Thursday, November 16, 2017 10:34 AM
To: Muirhead, Richard W.
Subject: Fwd: Your Thursday morning trip with Uber

Forwarded message

From: Uber Receipts <uber.us@uber.com>
Date: Thu, Nov 16, 2017 at 10:27 AM
Subject: Your Thursday morning trip with Uber
To: [REDACTED]



\$19.18

Thanks for choosing Uber, Misha

November 16, 2017 | uberX

10:10am | 1 Aviation Cir, Arlington, VA

10:27am | 1127 Connecticut Ave NW, Washington, DC



You rode with Abdul

5.65
miles

00:16:44
Trip time

uberX
Car



[Add a tip](#)

Did you know you can order food delivery through Uber? Try UberEATS and get 20% off your first order with the code 20ubereats. Download the app today.

[[

Your Fare

Trip fare

19.18

Subtotal

\$19.18

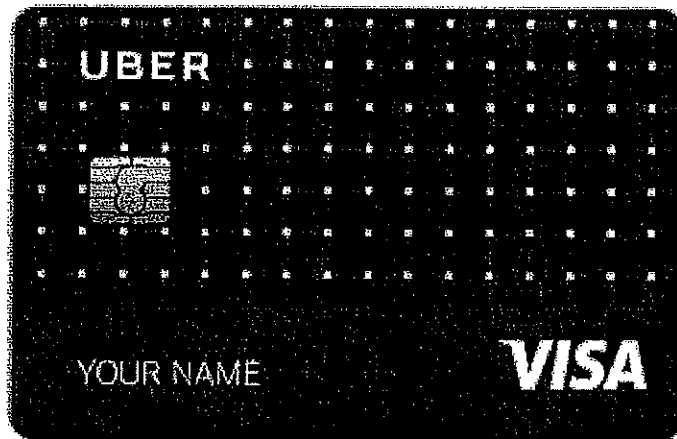
CHARGED

\$19.18

Personal ...

Issued by Rasler

Receipt ID # ce1b8a56-900d-4e23-b4e7-ce94d50e02fc



Earn 4% back on dining, 3% back on hotel & airfare, 2% back on online purchases, and more with the Uber Visa Card.

[Learn more](#)

UBER

Need help?

Tap Help in your app to contact us with questions about your trip.

Leave something behind? [Track it down.](#)

For trips within the District of Columbia, you may contact DFHV at (202) 645-7300 or bit.ly/DFHV-Complaints if you believe your operator violated District law.

--
Sent from my iPhone.

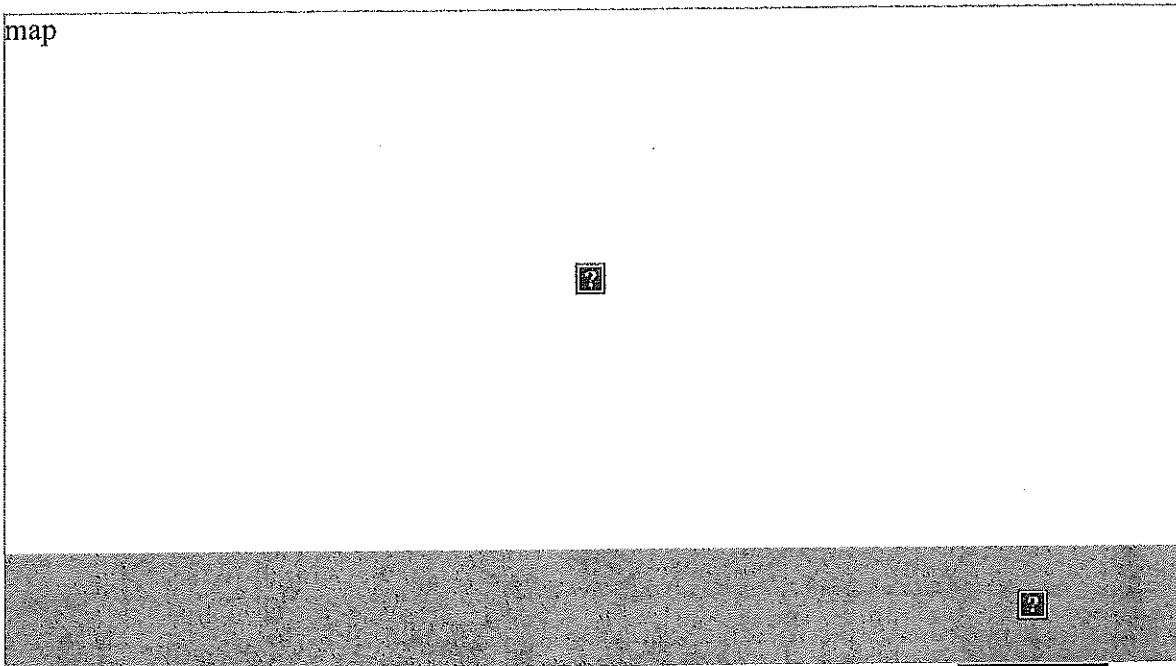
From: [Misha Tseytlin](#)
To: [Muirhead, Richard W.](#)
Subject: Fwd: Your Friday morning trip with Uber
Date: Friday, November 17, 2017 11:57:11 AM
Attachments: [map_8c61996d-ed63-428e-a1df-2a8a1b152df5](#)

I already sent you this one in a different format.

----- Forwarded message -----

From: Uber Receipts <uber.us@uber.com>
Date: Fri, Nov 17, 2017 at 10:06 AM
Subject: Your Friday morning trip with Uber
To: [REDACTED]

map



\$16.84

Thanks for choosing Uber, Misha

November 17, 2017 | uberX



09:52am | [809 S Columbus St. Alexandria, VA](#)



10:05am | 1 Aviation Cir, Arlington, VA



You rode with Nawid

4.93
miles

00:13:00
Trip time

uberX
Car



Did you know you can order food delivery through Uber? Try UberEATS and get 20% off your first order with the code 20ubereats. Download the app today.

Your Fare



Trip fare	16.84
-----------	-------



Subtotal	\$16.84
----------	---------



CHARGED



Personal ****

\$16.84



A temporary hold of \$16.84 was placed on your payment method Personal **** at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

Issued by Rasier

Receipt ID # 8c61996d-ed63-428e-a1df-2a8a1b152df5



Earn 4% back on dining, 3% back on hotel & airfare, 2% back on online purchases, and more with the Uber Visa Card.

[Learn more](#)



Need help?

Tap Help in your app to **contact us** with questions about your trip.

Leave something behind? **Track it down.**

For trips within the District of Columbia, you may contact DFHV at (202) 645-7300 or bit.ly/DFHV-Complaints if you believe your operator violated District law.

--

Sent from my iPhone.



2017 National Lawyers Convention

Administrative Agencies and the Regulatory State

NOVEMBER 16 — 18, 2017

**Nov
16**

2017

9:00am -
7:00pm
EST

TOPICS: Administrative Law & Regulation • Federalism

SPONSORS: Washington DC Lawyers Chapter • DC Young Lawyers Chapter • Capitol Hill Chapter • Administrative Law & Regulation Practice Group • Civil Rights Practice Group • Corporations, Securities & Antitrust Practice Group • Criminal Law & Procedure Practice Group • Environmental Law & Property Rights Practice Group • Federalism & Separation of Powers Practice Group • Financial Services & E-Commerce Practice Group • Free Speech & Election Law Practice Group • Intellectual Property Practice Group • International & National Security Law Practice Group • Labor & Employment Law Practice Group • Litigation Practice Group • Professional Responsibility & Legal Education Practice Group • Religious Liberties Practice Group • Telecommunications & Electronic Media Practice Group

CONTACT: 202-822-8138 • 2017nlc@fedsoc.org

THE MAYFLOWER HOTEL
1127 CONNECTICUT AVENUE, NW
WASHINGTON, DC 20036

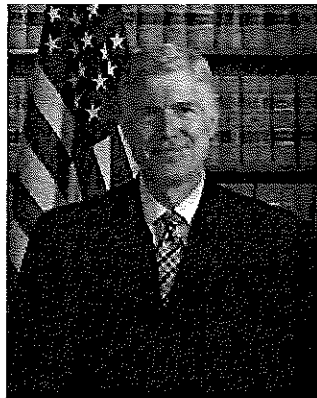
Guidebook App

The 2017 National Lawyers Convention is scheduled for Thursday, November 16 through Saturday, November 18 at the Mayflower Hotel in Washington, D.C. The topic of this year's convention is: **Administrative Agencies and the Regulatory State.**

[Click here for Audio & Video from the convention.](#)

2017 Lawyers Convention Annual Dinner

Featuring:



The Honorable Neil M. Gorsuch
United States Supreme Court

Union Station
50 Massachusetts Avenue NE
Washington, DC 20002
Thursday, November 16, 2017

6:00 p.m.
(ticketed event) **BLACK TIE OPTIONAL**
SOLD OUT

Seventeenth Annual Barbara K. Olson Memorial Lecture

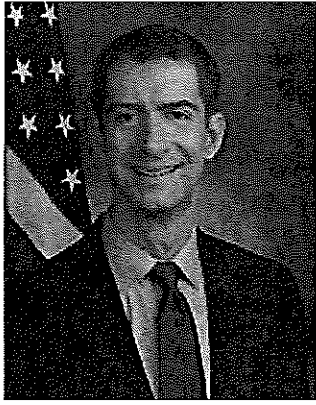
Featuring:



Mr. Donald McGahn
White House Counsel

(ticketed event)
The Mayflower Hotel
1127 Connecticut Avenue, NW
Friday, November 17, 2017
5:00 p.m.

Addresses By



The Honorable Tom Cotton
United States Senate,
Arkansas

The Mayflower Hotel
1127 Connecticut Avenue, NW
Thursday, November 16, 2017
9:00 a.m.



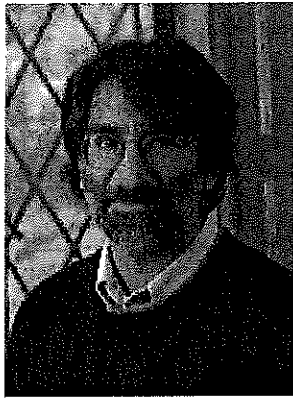
The Honorable Jeff Sessions
Attorney General
of the United States

The Mayflower Hotel
1127 Connecticut Avenue, NW
Friday, November 17, 2017
2:15 p.m.

Tenth Annual Rosenkranz Debate

RESOLVED: *Lochner v. New York* - Still Crazy After All These Years.

Featuring:



Prof. Akhil Reed Amar
Sterling Professor of Law,
Yale Law School

and



Prof. Randy E. Barnett
Carmack Waterhouse Professor
of Legal Theory, Georgetown
University Law Center

The Mayflower Hotel
1127 Connecticut Avenue, NW
Saturday, November 18, 2017
12:30 p.m.

Showcase Sessions Discussing the Convention Theme:
“Administrative Agencies and the Regulatory State”

- Administrative Agencies and the Federal Judiciary
- Congress and the Administrative State
- The Executive Branch and the Regulatory State
- Administrative Agencies and the Separation of Powers

Practice Group Breakout Sessions

- Is Everyone Now for Federalism?
- Conservative Public-Interest Litigation in the Modern Era
- The Future of Antitrust: Is the Consumer Welfare Standard Still Up to the Task or Is It Time for a 'Better Deal'?
- Has the Administrative State Usurped the Role of Federal Courts in Innovation Disputes?

- Labor Law: A View from the Top: DOL, EEOC, and NLRB
- What Should be Done to Address Rising Crime Rates?
- The Administrative State and Religious Freedom
- The Regulatory State of the Internet
- Race and Sex: Prime Movers of the Expansion of the Administrative State?
- Financial Regulation: The Apotheosis of the Administrative State
- The Future of Libel Law
- Comparative Counterterrorism Surveillance and Cooperation
- The Administrative State and Its Discontents
- Environmental Law Without Congress: Are Alternatives to Legislation Eclipsing the Congressional Role?
- Using the Licensing Power of the Administrative State: Model Rule 8.4(g)

Featuring

- **Hon. R. Alexander Acosta**, Secretary, United States Department of Labor
- **Prof. Jonathan H. Adler**, Johan Verheij Memorial Professor of Law, Case Western Reserve University School of Law
- **Dr. John S. Baker, Jr.**, Visiting Professor, Georgetown University Law Center
- **Prof. Aditya Bamzai**, Associate Professor of Law, University of Virginia School of Law
- **Prof. Rachel E. Barkow**, Segal Family Professor of Regulatory Law and Policy; Faculty Director, Center on the Administration of Criminal Law, New York University School of Law
- **Hon. Amy Coney Barrett**, United States Court of Appeals, Seventh Circuit
- **Ms. Paulette Brown**, Partner, Locke Lord LLP; Immediate Past President, American Bar Association
- **Prof. Steven G. Calabresi**, Clayton J. and Henry R. Barber Professor of Law, Northwestern Pritzker School of Law
- **Hon. Brendan Carr**, Commissioner, Federal Communications Commission
- **Hon. Ronald A. Cass**, Dean Emeritus, Boston University School of Law and President, Cass & Associates, PC
- **Ms. Heather Childs**, Vice President & Compliance Counsel, Capital One
- **Prof. Daniel Crane**, Frederick Paul Furth Sr. Professor of Law, The University of Michigan Law School

- **Prof. Gregory Dolin**, Co-director of the Center for Medicine and Law, University of Baltimore School of Law
- **Prof. Susan Dudley**, Director, Regulatory Studies Center & Distinguished Professor of Practice, Trachtenberg School of Public Policy & Public Administration, George Washington University
- **Prof. John F. Duffy**, Samuel H. McCoy II Professor of Law, University of Virginia School of Law
- **Prof. John Eastman**, Henry Salvatori Professor of Law and Community Service and Director, Center for Jurisprudence, Dale E. Fowler School of Law, Chapman University
- **Prof. Richard A. Epstein**, Laurence A. Tisch Professor of Law and Director, Classical Liberal Institute, New York University School of Law
- **Mr. Theodore H. Frank**, Senior Attorney, Director of the Center for Class Action Fairness, Competitive Enterprise Institute
- **Mr. Nicholas C. Geale**, Chief of Staff and Acting Solicitor, United States Department of Labor
- **Mr. Adam Gelb**, Director, Public Safety Performance Project, The Pew Charitable Trusts
- **Dean Heather K. Gerken**, Dean and Sol & Lillian Goldman Professor of Law, Yale Law School
- **Mr. Stephen Gillers**, Elihu Root Professor of Law, New York University School of Law
- **Hon. Douglas H. Ginsburg**, United States Court of Appeals, District of Columbia Circuit
- **Prof. Abbe R. Gluck**, Professor of Law and Faculty Director, Solomon Center for Health Law and Policy, Yale Law School
- **Hon. C. Boyden Gray**, Founding Partner, Boyden Gray & Associates
- **Prof. Michael S. Greve**, Professor of Law, Antonin Scalia Law School, George Mason University
- **Prof. Philip Hamburger**, Maurice & Hilda Friedman Professor of Law, Columbia Law School
- **Mr. Robert Hannigan**, Former Director, Government Communications Headquarters, United Kingdom
- **Dr. August Hanning**, Former State Secretary, The Federal Interior Ministry, Federal Republic of Germany
- **Prof. John Harrison**, James Madison Distinguished Professor of Law, University of Virginia School of Law

- **Prof. Lisa Heinzerling**, Justice William J. Brennan, Jr., Professor of Law, Georgetown University
- **Prof. Gail Heriot**, Professor of Law, University of San Diego School of Law
- **Prof. Linda D. Jellum**, Ellison C. Palmer Professor of Tax Law, Mercer University School of Law
- **Mr. Jonathan S. Kanter**, Partner, Paul, Weiss, Rifkind, Wharton & Garrison LLP
- **Mr. Peter Kirsanow**, Partner, Benesch Attorneys at Law
- **Prof. Donald J. Kochan**, Professor and Associate Dean for Research and Faculty Development, Chapman University School of Law
- **Prof. Gary Lawson**, Philip S. Beck Professor of Law, Boston University School of Law
- **Dr. Roslyn Layton**, Visiting Scholar, American Enterprise Institute
- **Mr. Paul Alan Levy**, Attorney, Public Citizen Litigation Group
- **Hon. Victoria A. Lipnic**, Commissioner and Acting Chair, United States Equal Employment Opportunity Commission
- **Ms. Libby Locke**, Partner, Clare Locke LLC
- **Mr. Barry C. Lynn**, Executive Director, Open Markets Institute
- **Prof. William P. Marshall**, William Rand Kenan, Jr. Distinguished Professor of Law, University of North Carolina School of Law
- **Prof. Jennifer L. Mascott**, Assistant Professor of Law, Antonin Scalia Law School, George Mason University
- **Prof. Michael McConnell**, Richard and Frances Mallery Professor of Law, Director of the Constitutional Law Center; Stanford Law School and Senior Fellow, Hoover Institute
- **Prof. John O. McGinnis**, George C. Dix Professor in Constitutional Law, Northwestern Pritzker School of Law
- **Prof. R. Shep Melnick**, O'Neill Professor, Boston College, Department of Political Science
- **Prof. Gillian Metzger**, Stanley H. Fuld Professor of Law, Columbia Law School
- **Hon. Philip A. Miscimarra**, Chairman, National Labor Relations Board
- **Hon. Michael Mukasey**, Of Counsel, Debevoise & Plimpton and former United States Attorney General
- **Hon. Maureen K. Ohlhausen**, Acting Chairman, Federal Trade Commission
- **Hon. Ken Paxton**, State Attorney General, Texas
- **Prof. Robert V. Percival**, Professor of Law and Director, Environmental Law Program, University of Maryland School of Law
- **Prof. Arti K. Rai**, Elvin R. Latty Professor of Law, Duke University School of Law

- **Ms. Neomi Rao**, Administrator, Office of Information and Regulatory Affairs, The Office of Management and Budget
- **Prof. Ronald D. Rotunda**, Professor, Doy and Dee Henley Chair and Distinguished Professor of Jurisprudence, Dale E. Fowler School of Law, Chapman University
- **Hon. Nathan A. Sales**, Ambassador-at-Large and Coordinator for Counterterrorism, United States Department of State
- **Mr. Jonathan B. Sallet**, Partner, Steptoe & Johnson LLP
- **Mr. Christopher J. Scalia**, Editor, *Scalia Speaks: Reflections on Law, Faith, and Life Well Lived*
- **Prof. Hal S. Scott**, Nomura Professor of International Financial Systems and Director, Program on International Financial Systems, Harvard Law School
- **Mr. Roger Severino**, Director, Office for Civil Rights, United States Department of Health and Human Services
- **Prof. Ted Shaw**, Julius L. Chambers Distinguished Professor of Law & Director of the Center for Civil Rights, University of North Carolina School of Law
- **Mr. Mark W. Smith**, Founding Partner, Smith Valliere PLLC
- **Prof. Rodney A. Smolla**, Dean and Professor of Law, Widener University Delaware School of Law
- **Prof. Ilya Somin**, Professor of Law, Antonin Scalia Law School, George Mason University
- **Mr. Jonathan Spalter**, President & CEO, USTelecom
- **Prof. Kevin M. Stack**, Lee S. and Charles A. Speir Chair in Law, Vanderbilt Law School
- **Mr. Robert Greene Sterne**, Director, Sterne Kessler Goldstein & Fox PLLC
- **Prof. Peter Strauss**, Betts Professor of Law, Columbia Law School
- **Hon. Jeffrey S. Sutton**, United States Court of Appeals, Sixth Circuit
- **Mr. Stuart S. Taylor Jr.**, Contributing Editor, National Journal
- **Mr. George J. Terwilliger III**, Partner, McGuireWoods LLP
- **Mrs. Kate Comerford Todd**, Former Senior Vice President & Chief Counsel, United States Chamber Litigation Center
- **Prof. Jonathan Turley**, J.B. and Maurice C. Shapiro Professor of Public Interest Law; Director of the Environmental Law Advocacy Center; Executive Director, Project for Older Prisoners, The George Washington University Law School
- **Dr. Nicol Turner-Lee**, Fellow, Governance Studies, Center for Technology Innovation, The Brookings Institution

- **Prof. Michael Uhlmann**, Professor of Government, Claremont Graduate University
- **Prof. Michael P. Vandenberg**, David Daniels Allen Distinguished Chair of Law and Director, Climate Change Research Network Co-director, Energy, Environment and Land Use Program, Vanderbilt Law School
- **Prof. Eugene Volokh**, Gary T. Schwartz Distinguished Professor of Law, University of California Los Angeles School of Law
- **Prof. Chris Walker**, Associate Professor of Law, Ohio State University, Moritz College of Law
- **Mr. Peter J. Wallison**, Senior Fellow, Arthur F. Burns Fellow in Financial Policy Studies, American Enterprise Institute
- **Mr. M. Edward Whelan III**, President, Ethics and Public Policy Center and Editor, *Scalia Speaks: Reflections on Law, Faith, and Life Well Lived*
- **Prof. Keith Whittington**, William Nelson Cromwell Professor of Politics, Princeton University
- **Prof. Arthur E. Wilmarth, Jr.**, Professor of Law, The George Washington University Law School

Up to 17 hours of Continuing Legal Education (CLE) credits available. Click here to view an updated CLE status chart. Direct all CLE inquiries to the Federalist Society's national office – (202) 822-8138 or email cle@fed-soc.org.

Media inquiries should go to Peter Robbio at probbio@crcpublicrelations.com.

SCHEDULE

11.16 Thursday**11.17 Friday****11.18 Saturday**

9:00 am - 9:45 am

Opening Remarks by Senator Tom Cotton

2017 National Lawyers Convention



9:45 am - 11:30 am

Showcase Panel I: Administrative Agencies and the Federal Judiciary

2017 National Lawyers Convention



11:45 am - 1:30 pm

Conservative Public-Interest Litigation in the Modern Era

2017 National Lawyers Convention



11:45 am - 1:30 pm

Is Everyone Now for Federalism?

2017 National Lawyers Convention



1:45 pm - 3:15 pm

The Future of Antitrust: Is the Consumer Welfare Standard Still Up to the Task or Is It Time for a 'Better Deal'?

2017 National Lawyers Convention



1:45 pm - 3:15 pm

A View from the Top: DOL, EEOC, and NLRB

2017 National Lawyers Convention



1:45 pm - 3:15 pm

Has the Administrative State Usurped the Role of the Federal Courts in Innovation Disputes?

2017 National Lawyers Convention



3:30 pm - 5:00 pm

What Should be Done to Address Rising Crime Rates?

2017 National Lawyers Convention



3:30 pm - 5:00 pm
The Administrative State and Religious Freedom
2017 National Lawyers Convention



7:00 pm - 10:00 pm
Annual Dinner
2017 National Lawyers Convention



TRAINING AND/OR TRAVEL REQUEST

This form is not required UNLESS you are attending training, conference, or if you are traveling out of state. See procedure document on JusticeNet under Travel to know when you need a TTR.

EMPLOYEE INFORMATION		
Originator of Request (may be different than attendee/traveler) Richard Muirhead		Request Date 12/7/2017
Headquarters City Madison, WI	Business Phone Number 608-267-1922	Division/Office AGs Office/OSG

EVENT INFORMATION		
Event Type:	TRAVEL OUT OF STATE	
Title of Training, Conference, or Meeting 2017 National Lawyers' Convention	Sponsoring Organization The Federalist Society	
Location (City & State) Washington, D.C.	Departure Date 11/16/2017	Return Date 11/17/2017
Reason for Attending (please describe content or subject matter of event and how your attendance would benefit the DOJ) Conference topic: Administrative Agencies and the Regulatory State. Fees include CLE credits.		Attachments(s) If yes, forward brochure and/or agenda with request

ATTENDEE INFORMATION – PLEASE COPY THIS SECTION AND FILL OUT FOR EACH INDIVIDUAL ATTENDEE/TRAVELER TO ADD MORE THAN ONE ATTENDEE/TRAVELER, SELECT INFORMATION BETWEEN THE TWO ARROWS (→) AND CLICK COPY ON THE HOME TAB OF YOUR RIBBON. CLICK BELOW THIS SECTION (OUTSIDE OF THE TABLE) AND CLICK PASTE ON THE HOME TAB OF YOUR RIBBON. REPEAT THIS FOR EACH ADDITIONAL ATTENDEE/TRAVEL.				
→ Attendee/Traveler Name (please list each attendee/traveler information separately) Misha Tseytlin, Solicitor General				
Total Cost estimates – Include ALL costs including costs paid by DOJ, individual, or third party.				
Type of cost	Estimated Amount (Do not use a range)	P-card (Type "yes" if using a P-card for this expense)	Third Party Reimbursement ⁺	
			Name of third party funding this expense. Only if cost is not being paid by DOJ or attendee/traveler	Indicate if the 3rd party is prepaying for the expense or if the DOJ is being reimbursed
Registration Fees	-0- (but see comments)	See comments		
Airfare	317.96	Yes		
Taxi (see rental car note below)	19.18	No		
Lodging (see lodging question below If cost exceeds the allowance for the destination city. Allowances can be found here .)				
Meals	75.00	No		


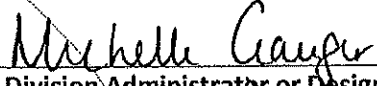

⁺ Employees may not receive payment directly from a third party. Payment must be made to Wisconsin Department of Justice. Allowable expenses will be paid to the employee by WI-DOJ and will be limited to maximum amounts in the UTSA guidelines. Each division is responsible for collection of third party reimbursements.

TRAINING AND/OR TRAVEL REQUEST

Other: Mileage	60.00	No		
Total	472.14			
Please explain why a rental car is the most cost efficient mode of transportation.				
If cost of lodging exceeds the allowance for the city please provide an explanation for why this lodging option was used. Allowances can be found here.		Event is at the hotel	No other rooms available	Other:
Comments	Registration fees were charged to P-card and refunded at a later date. P-card statement will initially show \$400 charge, but subsequent statement will reflect refund. ←			

FUNDING STRING						
Fund	Department Code	Appr.	Operating Unit	Program	Project	Activity
10000	4551A02SGO	12400				

Please see your supervisor for assistance identifying the funding string paying for the travel costs.

APPROVALS		
Required for all types of requests		1/2/18
	Immediate Supervisor	Date
Required for all types of requests except free training		1/3/18
	Division Administrator or Designee	Date
Required for all Out-of-State Travel		1/3/18
	Financial Manager	Date

See the Training and Travel Request Policy and Instructions document under Travel on JusticeNet for questions or contact Finance @ dojtravel@doj.state.wi.us.

* Employees may not receive payment directly from a third party. Payment must be made to Wisconsin Department of Justice. Allowable expenses will be paid to the employee by WI-DOJ and will be limited to maximum amounts in the UTSA guidelines. Each division is responsible for collection of third party reimbursements.

Price, Lori A.

From: Price, Lori A.
Sent: Friday, February 09, 2018 11:24 AM
To: Muirhead, Richard W.
Subject: Tseytlin Expense Report 39166

Hi Richard,

For Misha's expense report that covers the November 16-17 trip to Washington D.C., the breakfast amount on November 16th will be removed because Misha would have had to leave home before 6 a.m. in order to be eligible for breakfast. The time he left listed on the report is 6:30 a.m.

Thanks.

Lori Price
Financial Specialist
Wisconsin Department of Justice
Phone (608) 266-1979
Fax (608) 266-1656
Pricela@doj.state.wi.us