

**From:** [Kevin LeRoy](#)  
**To:** [LeRoy, Kevin M.](#)  
**Subject:** Fwd: Register for ADF's Summit on Religious Liberty!  
**Date:** Wednesday, July 05, 2017 10:39:38 AM  
**Attachments:** [image001.jpg](#)  
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Kevin LeRoy  
[REDACTED]

Begin forwarded message:

**From:** Johanna Seiter <[jseiter@adflegal.org](mailto:jseiter@adflegal.org)>  
**Date:** July 5, 2017 at 1:23:17 AM CDT  
**To:** "[REDACTED]" <[REDACTED]>  
**Cc:** Holly Galloway <[halloway@adflegal.org](mailto:halloway@adflegal.org)>  
**Subject:** Register for ADF's Summit on Religious Liberty!

cid:image001.jpg@01D2AF8F.A3BC3390



Dear Kevin,

Welcome to the Alliance Defending Freedom Summit on Religious Liberty! We are so glad that you've accepted the invitation to join us at the Ritz-Carlton, Laguna Niguel in Dana Point, CA, beginning **Sunday, July 9 through Thursday, July 13**, late in the evening (attendees will check-out on July 14). To the extent possible, please keep the details and location of the Summit confidential.

Please allow me to introduce you to Holly Galloway. From this point forward, Holly will be your primary point of contact, and will assist you with the registration process, as well as on-site at the Summit event. Please direct any questions you have to her, and she will be more than happy to take care of whatever you may need. Holly can be reached at [halloway@ADFlegal.org](mailto:halloway@ADFlegal.org).

Time is of the essence with regard to completing your registration. Please review, follow the guidelines below, and then click the link at the bottom of this email to register no later than **July 1**. You will be asked to register for yourself and any family members that will accompany you.

**Hotel Accommodations: The Ritz-Carlton, Laguna Niguel**

**Alliance Defending Freedom will cover hotel costs for check-in on Sunday, July 9 and check-out on Friday, July 14.** You will have the option of choosing a standard king room which can accommodate up to 3 people with a king bed and optional chaise lounge/roll away. In addition, there are a very limited number of rooms with two double beds available, which can accommodate a family of four. You will need to provide a credit card upon check-in at the hotel for incidentals and extra nights.

**Extra nights:** Extra nights, pre-event or post-event, can be requested at our group rate of \$325.00/night (plus taxes and fees). Extra nights are subject to the hotel's availability and cannot be guaranteed. Pre-event nights include July 6, 7 and 8. Post event nights include July 14, 15 and 16. You may request additional nights when you complete your online registration by entering your preferred arrival and departure dates. The extra nights are pending approval. You will be notified by email if the extra nights are confirmed at least 30 days prior to the event.

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### **Air Travel Arrangements**

Please secure your own travel arrangements. You will want to fly in/out of John Wayne Airport Orange County (SNA), and arrive early – midafternoon on Sunday, July 9. Once your travel arrangements have been secured, please modify your registration by using the links provided in your registration confirmation email, and enter in your itinerary details. Please also email a copy of your final itinerary to Holly Galloway at [halloway@ADFlegal.org](mailto:halloway@ADFlegal.org). This information must be provided by June 23, 2017. **If you request extra nights at the hotel, please do NOT book travel until your hotel dates are confirmed.**

### **Meals and Banquets**

Alliance Defending Freedom will provide breakfast and lunch Monday – Wednesday, and breakfast on Thursday for Summit attendees only. Additionally, ADF will cover the costs of the July 9 Opening Reception, as well as the July 13 Closing Banquet, for the Summit attendee and their spouse. Unfortunately, due to limited space, children are not invited to attend the Opening Reception or Closing Banquet.

**NOTE: Please register your spouse for the Sunday evening Opening Reception, and for the Thursday evening Closing Banquet, by checking the appropriate box in the event registration.**

### **Recommended Attire**

The recommended attire for the Opening Reception is resort formal (dress pants, button-up shirt for men; dress, skirt or pants for women). All Summit sessions are business casual (button-up shirt or collared polo shirt, dress slacks or khakis, dress shoes for men; dress, blouse, skirt, or pants for women). For the Closing Banquet, the recommended attire is business professional (business suit or a blazer, button down shirt, dress slacks, and tie, dress shoes for men; dress, pant or skirt suit, blouse with dress pants or skirt, dress shoes for women).

We recommend you bring a light jacket or sweater to wear during the program as hotel meeting rooms tend to be cool.

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## **Welcome & Materials**

There will be a Summit registration table set up to welcome you on Sunday, July 9, from 4:00 – 6:00 PM in The Ritz-Carlton Ballroom Foyer. During registration, you will receive your nametag and program materials. ***Please wear your nametag to all Summit sessions and events.*** The Sunday evening Opening Reception will begin at 6:30 pm.

Prior to the Summit, we will provide you with a link to access the session materials electronically. We encourage you to **bring your laptop** or other mobile device so you can follow along with the presentations on your computer. Presentations will be in PDF format and can be viewed using Adobe Acrobat Reader.

## **Bio & Headshot**

Before arriving at the Summit, you will receive a directory of all Summit attendees. We would like to include a short bio and photo of you. Please send your bio and a professional headshot to Holly Galloway at [hgalloway@ADFlegal.org](mailto:hgalloway@ADFlegal.org). If you would prefer to not be included, please let Holly know.

## **Costs**

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The ADF Summit for Religious Liberty is made possible by the ADF Founders and many of its sacrificial supporters who willingly make a significant financial investment in every attendee.

You will be provided a stipend in the amount of \$500.00 towards your airfare costs; accommodations and taxes for five nights at the hotel in a Standard King or Double room (check-in Sunday, July 9, check-out Friday, July 14); breakfast and lunch, Monday – Wednesday; breakfast on Thursday; Opening Reception; Closing Banquet; and all conference materials and texts. Summit attendees are encouraged to attend all Summit sessions.

The following costs are the responsibility of the Summit attendee: shuttle service from the airport to the hotel (this can be purchased during registration); family hotel costs; costs for travel, meals, and incidentals for spouse and/or children; non-Summit hosted meals; airline baggage fees and any desired travel or luggage insurance; and other incidentals.

**CLICK HERE TO REGISTER** for the Summit and to submit your hotel requests. Please choose 'Attorney' as your Registration Type. **Please register no later than July 1, 2017.**

We look forward to seeing you in Laguna Niguel!

Sincerely,

Johanna Seiter



480-444-0020 (Office)

480-444-0025 (Fax)

[jseiter@ADFlegal.org](mailto:jseiter@ADFlegal.org)

[ADFlegal.org](http://ADFlegal.org)

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