

From: [LeRoy, Kevin M.](#)
To: [Muirhead, Richard W.](#)
Subject: RE: Your trip confirmation-[REDACTED] 10JUL
Date: Tuesday, July 25, 2017 2:48:57 PM

Sounds good. I abhor the void.

Kevin M. LeRoy
Deputy Solicitor General
Wisconsin Department of Justice
17 West Main Street
Madison, WI 53703
608-267-2221

From: Muirhead, Richard W.
Sent: Tuesday, July 25, 2017 2:48 PM
To: LeRoy, Kevin M. <leroykm@doj.state.wi.us>
Subject: RE: Your trip confirmation-[REDACTED] 10JUL

Thanks!

If she already had you sign a P-card log for the billing statement this transaction appeared on, you're probably right. I'm mostly just hoarding to have an audit trail in case DMS has questions later—as they did for a couple trips that Suzy handled, for which I had no documents because everything was on her H drive, and now resides in the Void. 😊

Richard Muirhead
Paralegal (LTE)
Office of the Solicitor General
Wisconsin Department of Justice
(608) 267-1922

From: LeRoy, Kevin M.
Sent: Tuesday, July 25, 2017 2:42 PM
To: Muirhead, Richard W. <muirheadrw@doj.state.wi.us>
Subject: FW: Your trip confirmation-[REDACTED] 10JUL

Here is my airline info, but I don't think you will need it since Donna (AG's assistant) took care of this for me.

Thanks!

Kevin M. LeRoy
Deputy Solicitor General

Wisconsin Department of Justice
17 West Main Street
Madison, WI 53703
608-267-2221

From: Sarow, Donna J.
Sent: Friday, June 30, 2017 4:17 PM
To: LeRoy, Kevin M. <leroykm@doj.state.wi.us>
Subject: FW: Your trip confirmation-[REDACTED] 10JUL

Hi Kevin –

Attached is the American confirmation for your reservation. The seats were very limited, so the choices were not the best.

Donna J. Sarow
Executive Assistant/Scheduler
to Attorney General Brad Schimel
608/266-0425 direct phone
sarowdj@doj.state.wi.us

From: American Airlines@aa.com [<mailto:notify@aa.globalnotifications.com>]
Sent: Friday, June 30, 2017 4:12 PM
To: Sarow, Donna J. <sarowdj@doj.state.wi.us>
Subject: Your trip confirmation-[REDACTED] 10JUL



Hello Kevin Leroy!

Issued: Jun 30, 2017



Your trip confirmation and receipt

Record locator: [REDACTED]

[View your trip](#)

Monday, July 10, 2017

MSN

5:30 AM

Madison

American Airlines 3142

OPERATED BY SKYWEST AIRLINES AS AMERICAN
EAGLE.



ORD

6:24 AM

Chicago O'hare

Seats: --

Class: Economy (M)

Meals:

ORD

7:05 AM

Chicago O'hare

American Airlines 2604



SNA

9:18 AM

Orange County

Seats: --

Class: Economy (M)

Meals: Food For Purchase

Thursday, July 13, 2017

SNA

7:30 PM

Orange County

American Airlines 2399



PHX

8:50 PM

Phoenix

Seats: --

Class: Economy (G)

Meals:

Friday, July 14, 2017

PHX

12:45 AM

Phoenix

American Airlines 617



ORD

6:06 AM

Chicago O'hare

Seats: --

Class: Economy (G)

Meals: Food For Purchase

ORD

8:40 AM

Chicago O'hare

American Airlines 2912



MSN

9:34 AM

Madison

Seats: --

Class: Economy (G)

Meals:

OPERATED BY SKYWEST AIRLINES AS AMERICAN
EAGLE.

Kevin Leroy

AAdvantage # [REDACTED]

Ticket # 0012136244080-81

Your trip receipt



Visa XXXXXXXXXXXXX [REDACTED]

Kevin Leroy

FARE-USD	\$ 849.29
TAXES AND CARRIER-IMPOSED FEES	\$ 113.40
TICKET TOTAL	\$ 962.69



[Book a hotel »](#)



[Book a car »](#)



[Buy trip insurance »](#)



[Schedule a ride »](#)



[Contact us](#) | [Privacy policy](#)

Get the American Airlines app



Baggage Information

Baggage charges for your itinerary will be governed by American Airlines BAG ALLOWANCE - MSNSNA-No free checked bags/ American Airlines BAG ALLOWANCE -SNAMSN-No free checked bags/ American Airlines 1STCHECKED BAG FEE-MSNSNA-USD25.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 1STCHECKED BAG FEE-SNAMSN-USD25.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 2NDCHECKED BAG FEE-MSNSNA-USD35.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 2NDCHECKED BAG FEE-SNAMSN-USD35.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY

You have purchased a NON-REFUNDABLE fare. The itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has no value. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

You have up to 24 hours from the time of ticket purchase to receive a full refund if you booked at least 2 days before departure. You must [log in](#) on aa.com or [Contact Reservations](#) to cancel. Once cancelled, your refund will be processed automatically. [Refund Policy>>](#).

Some American Airlines check-in counters do not accept cash as a form of payment. For more information, visit our [Airport Information](#) page.



Some everyday products, like e-cigarettes and aerosol spray starch, can be dangerous when transported on the aircraft in carry-on and/or checked baggage. Changes in temperature or pressure can cause some items to leak, generate toxic fumes or start a fire. Carriage of prohibited items may result in fines or in certain cases imprisonment. Please ensure there are no forbidden hazardous materials in your baggage like:

Some Lithium batteries (e.g. spares in checked baggage, batteries over a certain size), Explosives / Fireworks, Strike anywhere matches/ Lighter fluid, Compressed gases / Aerosols Oxygen bottles/ Liquid oxygen, Flammable liquids, Pesticides/ Poison, Corrosive material.

There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage, spare lithium batteries for most consumer electronic devices in carry-on baggage, and certain smoking materials carried on your person.

Certain items are required to be carried with you onboard the aircraft. For example, spare lithium batteries for portable electronic devices, cigarette lighters and e-cigarettes must be removed from checked or gate-checked baggage and carried onboard the aircraft. However, e-cigarettes may not be used on-board the aircraft.

Traveling with medical oxygen, liquid oxygen, mobility aids and other assistive devices may require airline pre-approval or be restricted from carriage entirely. Passengers requiring these items should contact the airline operator for information on use of such devices.

To change your reservation, please call 1-800-433-7300 and refer to your record locator.

NOTICE OF INCORPORATED TERMS OF CONTRACT

Air Transportation, whether it is domestic or international (including domestic portions of international journeys), is subject to the individual terms of the transporting air carriers, which are herein incorporated by reference and made part of the contract of carriage. Other carriers on

which you may be ticketed may have different conditions of carriage. International air transportation, including the carrier's liability, may also be governed by applicable tariffs on file with the U.S. and other governments and by the Warsaw Convention, as amended, or by the Montreal Convention. Incorporated terms may include, but are not restricted to: 1. Rules and limits on liability for personal injury or death, 2. Rules and limits on liability for baggage, including fragile or perishable goods, and availability of excess valuation charges, 3. Claim restrictions, including time periods in which passengers must file a claim or bring an action against the air carrier, 4. Rights on the air carrier to change terms of the contract, 5. Rules on reconfirmation of reservations, check-in times and refusal to carry, 6. Rights of the air carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of alternate air carriers or aircraft and rerouting.

You can obtain additional information on items 1 through 6 above at any U.S. location where the transporting air carrier's tickets are sold. You have the right to inspect the full text of each transporting air carrier's terms at its airport and city ticket offices. You also have the right, upon request, to receive (free of charge) the full text of the applicable terms incorporated by reference from each of the transporting air carriers. Information on ordering the full text of each air carrier's terms is available at any U.S. location where the air carrier's tickets are sold or you can click on the Conditions of Carriage button below.

Air transportation on American Airlines and the American Eagle carriers® is subject to American's [conditions of carriage](#).

NOTICE: This email and any information, files or attachments are for the exclusive and confidential use of the intended recipient(s). This message contains confidential and proprietary information of American Airlines (such as customer and business data) that may not be read, searched, distributed or otherwise used by anyone other than the intended recipient. If you are not an intended recipient, please do not read, distribute, or take action in reliance upon this message. If you suspect you have received this email in error, please notify the sender and promptly delete this message and its attachments from your computer.

NRID: 2517336029423016111704000