



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

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May 17, 2018

Joanne Beilman-Dulin
One Wisconsin Now
own@onewisconsinnow.org

Dear Ms. Beilman-Dulin:

This is in response to your correspondence, received on April 17, 2018, in which you requested “copies of any and all electronic records in the possession of the Department of Justice related to pricing, design, purchases, invoices, payment, and/or e-mail correspondence regarding all promotional items or ‘swag’ (including but not limited to coins, coffee mugs or tumblers, stickers, bags, etc.)” You requested “records for the time period of July 1, 2017 through today’s date.” The Department of Justice (DOJ) construes your correspondence as a public records request pursuant to the Wisconsin Public Records Law, Wis. Stat. §§ 19.31 to 19.39.

First, in your request, you seek electronic records regarding “promotional items or ‘swag,’” and you provided examples. For the purposes of our response, we construed your request as referring to promotional items that DOJ provided to attendees at conferences and training events, as is a standard practice at most similar conferences held throughout the United States.

Our search for responsive records included searches of DOJ emails sent or received July 1, 2017 through April 17, 2018. A search using the search term “swag” resulted in approximately 1,898 emails that would require review to identify responsive records and any possible redactions prior to release. A search using the search term “promotional items” resulted in approximately 4,012 emails that would require review to identify responsive records and any possible redactions prior to release. A search using the search terms: coins, coffee mugs, tumblers, stickers, and bags resulted in approximately 42,477 emails that would require review to identify responsive records and any possible redactions prior to release. As a result, we must deny the portion of your request seeking emails as insufficient pursuant to Wis. Stat. § 19.35(1)(h). This request is excessively burdensome and not reasonably limited as to subject matter and time. The public records law does not impose such heavy burdens on a record custodian that normal functioning of the office would be severely impaired, and does not require expenditure of excessive amounts of time and resources to respond to a public records request. *Schopper v. Gehring*, 210 Wis. 2d 208, 213, 565 N.W.2d 187 (Ct. App. 1997); *State ex rel. Gehl v. Connors*, 2007 WI App 238, ¶ 17, 306 Wis. 2d 247, 742 N.W.2d 530. If you

wish to narrow the scope of this portion of your request to specific search terms and specific names of individuals within DOJ, you may do so at any time

DOJ's Bureau of Budget and Finance reviewed its files and identified records responsive to your request. Please note, the responsive records include those regarding Leadership in Police Organizations (LPO) coins, which are not challenge coins but coins provided only to graduates of LPO. **The cost of the coins is covered by the registration fees paid by LPO attendees.**

The law permits DOJ to impose fees for certain "actual, necessary and direct" costs associated with responding to public records requests. Wis. Stat. § 19.35(3). Pursuant to Wis. Stat. § 19.35(3)(f), DOJ may require prepayment for the costs of locating (if applicable), copying, and mailing the requested records if the total amount exceeds \$5.00. Pursuant to Wis. Stat. § 19.35(3)(e), in this instance, DOJ is waiving its fees associated with responding to your request. Enclosed, please find the records responsive to your request.

Pursuant to Wis. Stat. § 19.35(4)(b), if a determination denies a request, in whole or in part, it is subject to review by mandamus under Wis. Stat. § 19.37(1) or upon application to a district attorney or the Attorney General.

Sincerely,



Paul M. Ferguson
Assistant Attorney General
Office of Open Government

PMF:lah

Enclosures



2660 West Mason Street
Green Bay WI 54303
United States
(920) 499-4249

V. 42726

Invoice

Page 1 of 2

Date: 1/12/2018
Invoice #: INV163774

Ship To
Sara Phelan
Wisconsin Department of Justice
17 West Main St.
Madison WI 53701-2718
United States

Please Expedite Thanks!

SO#: Sales Order #SO169425
Terms: Net 30
Purchase Order #: LPO2018
Due Date: 2/11/2018
Ship Via: UPS Ground CSR
Ship Date: 1/12/2018
CSR Entering Order: Ben Bauknecht
Memo (Proj): Brass Coins DOJ
Sales Order #: Exact Quantity
Quantity Fulfillment
Shipping Code (2)
ASI Number

Bill To
Sara Phelan
Wisconsin Department of Justice
17 West Main St.
Madison WI 53701-2718
United States

Item	Description	Options	Qty	Unit	Total
Custom 1.75 x .144 KIT -Tool Trim	Brass Coin Eagle / Seal	Front Die: 106582 F-Die Desc: DIE WI DOJ Leadership F-DieCAT: C (1-sided 1" to 2") F-Trim Tool: 00177A Back Die: 101440 B-Die Desc: Border Cavity 1.75" no loop 17TA Rev B-DieCAT: S (Back die) Artwork: ART13925 Finish: Std Antique - Gloss Lacq Enamel Spec: OBV-281 Blue in Border and in the background of the insignia. See image. CWIC Print: REV-Entire reverse cavity is printed and flooded with epoxy Packaging: Standard Packaging-Poly Bag	200	7.00	1,400.00
UPS Ground CSR			1	16.29	16.29

RECEIVED
FEB 22 2018
WISCONSIN DEPT OF JUSTICE
TRAINING & STANDARDS BUREAU

*Ok to pay
Blenz 2/23/18*

RECEIVED
FEB 23 2018
DEPARTMENT OF JUSTICE

JW
FEB 26 18 pd.



2660 West Mason Street
 Green Bay WI 54303
 United States
 (920) 499-4249

Invoice

Page 2 of 2

Date 1/12/2018
 Invoice # INV163774

Item	Description	Quantity	Unit	Price	Total

Customer contact: Stacy Lenz
 Please call Ben @920-593-1558

Total Amount Due 1,416.29
\$1,416.29

32100 4552E00LES R-LPO

JW
 FEB 26 10

Medalcraft Mint, Inc.

Remittance Slip

Customer C018511 Wisconsin Depa...
 Invoice # INV163774
 Amount Due \$1,416.29
 Amount Paid _____

Please Enter Your Credit Card Information

Type: Master Card VISA American Express
 Credit Card #: _____
 Expiration Date: _____ Month _____ Year
 Signature: _____

Make Checks Payable To

The Medalcraft Mint, Inc.
 2660 West Mason Street
 Green Bay, Wisconsin 54303
 United States

2660 West Mason Street
 Green Bay, WI 54303

Nielsen, Jenny M.

From: Varese, Darcey L.
Sent: Tuesday, February 27, 2018 8:25 AM
To: West, Jennifer A.
Cc: Nielsen, Jenny M.
Subject: FW: Medalcraft Mint Inc. Invoice for Coins (FYI)

Here is approval for the LPO coins and some guidance. Please attach this email to the voucher.

From: Gauger, Michelle C.
Sent: Monday, February 26, 2018 4:03 PM
To: Varese, Darcey L. <varesedl@doj.state.wi.us>
Subject: FW: Medalcraft Mint Inc. Invoice for Coins (FYI)

Thanks!

From: Breuer, Delanie M.
Sent: Monday, February 26, 2018 3:05 PM
To: Gauger, Michelle C. <gaugermc@doj.state.wi.us>
Subject: RE: Medalcraft Mint Inc. Invoice for Coins (FYI)

LPO coins are approved. Note these are not the AG's challenge coins, but coins given to graduates of Leadership In Police Organizations ONLY. The registration paid by attendees covers the cost.

From: Gauger, Michelle C.
Sent: Monday, February 26, 2018 3:02 PM
To: Breuer, Delanie M. <Breuerdm@doj.state.wi.us>
Subject: FW: Medalcraft Mint Inc. Invoice for Coins (FYI)

Just confirming this purchase is okay. It is for 200 DOJ Leadership coins for \$1,400.

From: Varese, Darcey L.
Sent: Monday, February 26, 2018 2:03 PM
To: Gauger, Michelle C. <gaugermc@doj.state.wi.us>
Subject: FW: Medalcraft Mint Inc. Invoice for Coins (FYI)

Do LPO coins need Delanie's approval?

From: West, Jennifer A.
Sent: Monday, February 26, 2018 1:42 PM
To: Varese, Darcey L. <varesedl@doj.state.wi.us>
Cc: Nielsen, Jenny M. <nielsenjm@doj.state.wi.us>
Subject: Medalcraft Mint Inc. Invoice for Coins (FYI)

Hi Darcey –

Re: Medalcraft Mint Inc. INV163774 – refer to attached

Phelan, Sara M.

From: Sylvia Urango <SylviaU@511tactical.com>
Sent: Wednesday, September 13, 2017 7:05 PM
To: Phelan, Sara M.
Subject: RE: Invoices
Attachments: INVOICE# 3888678.pdf; INVOICE# 3888677.pdf; INVOICE# 3904691.pdf; INVOICE# 3919419.pdf; INVOICE# 3919418.pdf; INVOICE# 3922016.pdf; INVOICE# 3888679.pdf; INVOICE# 3919420.pdf

Hi Sara, I hope you are doing well. :)

I have attached all the invoices I am showing as open. Please let me know if you have any questions or need any additional information on any.

Thank you!
Sylvia

3888678 - \$25.79 – LPO
3888677 - \$283.69 - LPO
3904691 - \$ 300 – patches
3919419 - \$40.82 – Command College
3919418 - \$823.07 – Command College
3922016 - \$429.84 – CIB Polos
3888679 - \$309.48 – DLES Polos
3919420 - \$463.88 – T & S
Total \$2676.57

From: Phelan, Sara M. [mailto:phelansm@doj.state.wi.us]
Sent: Monday, September 11, 2017 11:12 AM
To: Sylvia Urango <SylviaU@511tactical.com>
Subject: Invoices

Can you send me any outstanding invoices that we have?

Thanks