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# OCXS grants

O bulletin no. 12 | O January/February/March | O 2020



VISIT OUR <u>WEBSITE</u> FOR MORE INFORMATION. WE ARE UPDATING COVID-19 RESOURCES REGULARLY.

# VOCA Report Reminders

# ONLY TWO VOCA REPORTS ARE DUE ON 6/30/2020

See below the list of the two Second Quarter Reports that are due on 6/30/20 in **Egrants**:

- **1.** <u>Semi-Annual Program Report</u> (Done in the Egrants Website) For directions, see attached above or click here →, "<u>How to Submit a Semi-Annual Program Report in Egrants</u>". The timeframe for the Semi-Annual Report is October 1, 2019 to March 30, 2020.
- **2.** <u>VOCA Fiscal Report (FSR)</u>— (Done in the Egrants Website) For directions on how to certify and submit the FSR, see attached above or click here →, "<u>How to Certify a Fiscal Report in Egrants</u>".

## **FOR ALL FSRs:**

- You need to submit *either* a Quarterly FSR *or* a Monthly FSR depending on whether you have chosen to be reimbursed monthly, or quarterly.
- Please remember to round up to the nearest dollar. No Cents.
- Please, in the REMARKS section of the FSR, identify all conferences, explain if the conference was cancelled, and whether costs will be reimbursed.

\*\*There are only two VOCA second quarter reports that are due by 6/30/20.

The <u>VOCA OVC PMT Report due date is extended to 6/15/20</u>. We will send more information about the OVC PMT report at a later date. If able to submit prior to June 15, 2020, please go ahead and do so.

Please reach out to your <u>grant specialist</u> if you need more time to complete these reports, or if you have specific questions about these two reports.

Thank you for all you do to serve victims of crime during this difficult time. Please Stay Safe!

# Egrants

Login

https://egrants.doj.state.wi.us/egmis/login.aspx

**Instructional Videos and Guides** 

**How to Enter Fiscal Reports** 

**How to Certify Fiscal Reports** 

How to add Personnel and Employee
Benefits using Contacts

How to create a Modification

How to submit a Program Report

Additional instructional guides can be found on the OCVS Grants Website:

https://www.doj.state.wi.us/ocvs/vawa/ocvs-grant-programs

# Helpdesk

Email: Egrants@doj.state.wi.us

Phone: (608) 267-9068

Toll-free: (888) 894-6607

Hours: 8am-4:30pm CST, M - F

# Egrants Issues

Recently we have been experiencing an influx of issues with Egrants' fiscal reports where entered values cannot be changed. For example, if you accidentally enter an amount into the wrong line item and click "save", you may not be able to correct the error. In some cases, your Grant Specialist is not able to adjust this amount either, requiring the issue to be brought to the Egrants support team. This could potentially delay the approval process for your fiscal reports. Therefore, we ask you to take special precaution to ensure all amounts entered into your fiscal report are accurate before clicking the save button. The Egrants support team will continue to investigate. monitor, and work to resolve these issues.

# Quarterly Fiscal Report Due Dates

Federal Fiscal Year	Calendar Year
Oct-Sept	Jan-Dec
1/30/2020	6/30/2020
6/30/2020	7/30/2020
7/30/2020	10/30/2020
10/30/2020	01/30/2021

# CVC & OCVS Online Curriculum Information

<u>Crime Victim Compensation</u> is still accepting applications via Email, Fax, and Mail. Due to having limited access to our office building, mail is being picked up three times per week, while faxes and emails are checked throughout the day. Please continue to send in applications and/or encourage victims/survivors to do so as well.

After downloading and filling out the <u>Crime</u> <u>Victim Compensation Application</u>, you can mail, fax, or email to the following:

- EMAIL: ocvs@doj.state.wi.us
- FAX: 608-264-6368
- MAIL (slowest method):
   Crime Victim Compensation
   PO Box 7951, Madison, WI 53707-7951

Please be sure the last page of the application is signed and dated. Electronic signatures are acceptable. Copies of bills and other information can also be submitted with the application, but are not required.

# Office of Crime Victim Services Toll-Free Line

OCVS continues to be available via our toll-free line to answer questions from victims of crime from 7:45am-4:30pm, Monday-Friday. Victims and survivors may reach us at (800) 446-6564.

# **OCVS Online Training**

OCVS Online Curriculum for advocates, can be viewed <u>here</u>.

For those wishing to receive participation credit for VOCA, SAVS, and VAWA grant requirements, please complete this post-test after watching all segments of the curriculum:

 $\frac{https://www.surveymonkey.com/r/OCVSwebinarpostt}{est}$ 

A completion certificate will be emailed to you

# End Domestic Abuse WI Training Calendar

https://www.endabusewi.org/events/

# WCASA's Training Calendar

https://www.wcasa.org/trainings/

# Approximate Timelines for OCVS 2020 Victim Services Funding Announcements

# **VOCA Continuation**

- Funding Announcement Open in Egrants: End of April/Early May
- Applications Due in Egrants: Mid-June

# **SAVS Competitive**

- Funding Announcement Open in Egrants: Early June
- Applications Due in Egrants: End of July

# **VAWA STOP Competitive**

- Funding Announcement Open in Egrants: Early June
- Applications Due in Egrants: End of July

# **VAWA SASP Continuation**

- Funding Announcement Open in Egrants: Mid-October
- Applications Due in Egrants: Mid-November

When Competitive Funding Announcements have been posted in Egrants, OCVS typically sends an email out to all our contacts. Final Application due dates will be listed in the final Funding Announcement and in Egrants.

When Continuation Funding Announcements are posted in Egrants, OCVS will notify all current recipients (through the current Project Director and Financial Officer listed in Egrants) that the funding announcement has been posted. Final Application due dates will be listed in the final Funding Announcement and in Egrants.

# OCVS Grants Team Members

### Mary Colletti

OCVS Grants Specialist 608/261-8100

#### Cindy Grady

Director of Grant Programs & Operations 608/264-6209

# Jake Griffith

OCVS Grants Specialist 608/267-7924

## Tanya Herranz

OCVS Financial Grants Specialist 608/264-7657

# Jason Kuhn

OCVS Financial Grants Specialist 608/266-3056

#### Teresa Nienow

Justice Program Supervisor/Children's Justice Act Coordinator 608/264-9452

### Shira Phelps

Violence Against Women Program & Policy Analyst 608/267-5250

#### **Amanda Powers**

Lead OCVS Grants Specialist 608/267-2251

## Leah Varnadoe

OCVS Grants Support Specialist 608/266-0936

#### Justin Wartzenluft

OCVS Financial Grants Specialist 608/267-4584

# **Courtney Watson**

OCVS Grants Specialist/SAFE Fund Administrator 608/267-9340

OCVS Grants Subgrantees by Grant Specialist List