

Office of Crime Victim Services

Food and Beverage Exception

Project: _____

Event: _____

Location: _____

Date(s) of Event: _____

Exception is based on:

- The location of the event is not in close proximity to food establishments. Again, it should be a priority to try to secure a location near reasonably priced and accessible commercial food establishments.

Comments:

- If not serving food will significantly lengthen the day or necessitate extending the meeting to achieve meeting outcomes.

Comments:

- If a special presentation at a conference requires a plenary address where there is no other time for food to be attained.

Comments:

- Justification for the provision of food and other extenuating circumstances which necessitate the provision of food.

Comments:

Subgrantee Signature and Date: _____

Program Manager Signature and Date: _____

Supervisors Signature and Date: _____