

SAVS GRANT WORK PLAN (Unlimited number of pages)

Agency Name: _____

Egrants ID#: _____

Provide individual work plans for each county in the proposed service area specific to the needs of that county.

1. List each goal the agency will fulfill with grant funds at the top of a work plan table. The goal(s) should be specific to the project year and measurable.
2. Complete a work plan table for each goal. The work plan must address SAVS Core Services. Identify activities; timeframe; individual(s) responsible for carrying out the activities; the quarter(s) of the calendar year when activities occur (January through March = Q1, April through June = Q2, July through September = Q3, October through December = Q4); and measurement criteria. The measurement criteria should include anticipated benchmarks and/or outcomes to measure activities' efficacy, success, and/or completion.
3. Leave the output/outcome (results) column blank. Agencies will complete the output/outcome (results) column for the **six-month** and **final report**.
4. Explain how outcomes will affect service provision and future work plans. Leave the service provision/future work plans column blank. Agencies will complete this column for the **six-month** and **final report**.
5. The goals and activities listed in work plan should relate to the proposed project in the narrative. Duplicate the work plan table as necessary.

Goal:					
Activities/Tasks to Achieve Goal	Individual(s) Responsible	Timeframe Q1, Q2, Q3, Q4	Measurement Criteria	Outputs/Outcomes (Results)	Service Provision/Future Work Plan

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