
Plaintiff/Petitioner

-VS-

Defendant/Respondent

Other

**Notice to Court of
Participation in
Safe at Home**

Case No. _____

This notice is to inform the court and all parties to the above-named action that _____ is a participant in Safe at Home, Wisconsin’s address confidentiality program.

- Pursuant to §66.0504(2), Wis. Stats., the clerk shall redact all references to the last known address/actual address in the case number referenced above.
- Pursuant to §165.68(5)(a), Wis. Stats., a Safe at Home participant may use their Department of Justice assigned address for all purposes. Correspondence may be mailed to the above-named participant at the following assigned address:

Assigned Address
3902 Milwaukee St., #S_____
PO Box 7188
Madison, WI 53707

- The Wisconsin Department of Justice is the designated agent for service of process for this Safe at Home participant. Legal documents to be personally served to this Safe at Home participant may be served to the Department of Justice at the Office of the Attorney General in the Wisconsin State Capitol Building (114 East, State Capitol) during business hours. Additional information may be found at www.safeathomewi.gov.
- No state or local agency or unit of government may refuse to use a program participant’s assigned address for any official business, unless a specific statutory duty requires the agency or unit of government to use the participant’s actual address. A state or local agency or unit of government may confirm with the department a person’s status as a program participant. See Wis. Stat. §165.68(5)(b). To do so, **contact Safe at Home directly at (608) 266-6613 or safeathome@doj.state.wi.us**.
- No person who has received a notification form from a program participant may refuse to use the assigned address for the program participant, may require the program participant to disclose his or her actual address, or may intentionally disclose to another person the actual address of a program participant. See Wis. Stat. §165.68(5)(c).
- A person who intentionally releases actual address information of a Safe at Home participant is guilty of a misdemeanor. See Wis. Stat. §165.68(7).
- Safe at Home participant should note that this notice is not confidential and that they will need to complete a notice form for each case in which their actual address appears. The clerk will continue to use the Safe at Home assigned address until notified of a new address by the program participant.

Safe at Home Participant Signature: _____ Date: _____