VOCA Subgrant Award Report + Crime Type Allocations
Wisconsin Department of Justice

VOCA Subgrant Award Report + Crime Type Allocations
November 2, 2022
9:30 - 11:00 am

Mary Colletti, OCVS
Sophie Hannauer, Bureau of Justice Information and Analysis (BJIA)
Welcome & Introductions

Mary Colletti
OCVS Grants Specialist

Sophie Hannauer
Research Analyst (BJIA)

Amanda Powers
VAWA and VOCA Administrator
Agenda

Background
What’s new?
What’s staying the same?
Overview of new process
Step-by-step demonstration
Q&A
Background

The Subgrant Award Report (SAR) is a requirement for subgrantees that receive Victims of Crime Act (VOCA) funding from the Office for Victims of Crime (OVC) to deliver victim assistance services. The SAR collects basic information on subgrantees and the program activities that will be implemented with VOCA plus matches funds. Subgrantees should submit this form to their grant manager at the Office of Crime Victim Services (OCVS) in the Wisconsin Department of Justice. OCVS will submit this data in the OVC FMT.

1. OCVS has 90 days to submit the SAR after the subaward’s start date. Subgrantees should submit this form to OCVS by November 30.

<table>
<thead>
<tr>
<th>Crime Type</th>
<th>Amount of Federal VOCA funds that were allocated to each crime type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Physical Abuse</td>
<td></td>
</tr>
<tr>
<td>Child Sexual Abuse</td>
<td></td>
</tr>
<tr>
<td>Domestic and Family Violence</td>
<td></td>
</tr>
<tr>
<td>Adult Sexual Assault</td>
<td></td>
</tr>
<tr>
<td>DUI/DWI crashes</td>
<td></td>
</tr>
<tr>
<td>Assault</td>
<td></td>
</tr>
<tr>
<td>Adults Molested as Children</td>
<td></td>
</tr>
</tbody>
</table>

Submit to OVC

Subgrant Award Report
(OCVS Grants Staff)

Crime Type Allocations
(Egrants)
What’s new?

Before

• OCVS completed Subgrant Award Report on behalf of subgrantee
• Different crime categories than quarterly PMTs
• No built-in validations in Egrants form
• Little transparency on how allocations are determined

GOAL: simpler, easier process; greater accuracy and transparency of data

After

• Subgrantee completes Subgrant Award Report questions
• Same crime categories as the PMT
• Allocations automatically calculated
• Standard method(s) for calculating allocations for all subgrantees, based on PMT data
What’s staying the same?

- PMT Quarterly Reports
- Egrants Financial Reports
- Egrants Semi-Annual Performance Reports
New Process

**October 31:** Q4 PMT, Final Performance Report due to OCVS

**November 15:** Subgrantees receive SAR + Crime Type Allocation web form via email

**November 30:** SAR + Crime Type Allocations due to OCVS

**December 1-15:** OCVS submits SAR to OVC

**January 1:** Q1 PMT opens

*process repeats in May-June for the semi-annual report*
Dear Project Director Name,

The Final VOCA Subgrant Award Report and Crime Type Allocations forms for your agency for grant number 12345 are now available to be completed online. The forms are due by 11-30-2022.

OCVS is using a new strategy for collecting the information that is typically collected through the Subgrant Award Report (SAR) and the Grants Freestyle Questionnaire on the semi-annual and final reports. Rather than having agencies report their own budget breakdowns using categories that are different than what is used on the PMT, agencies will now be able to report allocations using the same crime types as are used on the PMT, using their preferred allocation method that aligns with VOCA-funded services tracking. Further details and instructions about the Subgrant Award Report and Crime Type Allocations are available on the web form.

By default, OCVS will use the number of victimizations reported across all four quarters (or first two quarters for the semi-annual report) of the subgrantee’s OVC PMT reports to allocate expenditures to each of the crime types. These potential allocations are shown below. They will also be visible on the web form.

Instructions for accessing the form:

You may open the form in your web browser by clicking this link: [Subgrant Award Report](https://datacap.doj.wi.gov/surveys?sa=2eeChD6W4LChvq)

If the link above does not work, try copying the link below into your web browser: [https://datacap.doj.wi.gov/surveys/?sa=2eeChD6W4LChvq](https://datacap.doj.wi.gov/surveys/?sa=2eeChD6W4LChvq)

This link is unique to your organization and should not be forwarded to others outside of your organization.

You may save and come back to your responses at any time by clicking "Save & Return Later" at the bottom of the page and entering your email address. You will receive a link to your saved responses that you may return to when you are ready to continue. You may also click on the link in this original email, and then click "Survey Queue" in the upper right corner to select the page you left off on.

For any questions about reporting requirements, please contact Amanda Powers or Mary Colletti.

For any technical questions or issues with the web form, please contact Sophie Hannauer at hannauersk@doj.state.wi.us.

https://www.doj.state.wi.us/
Subgrant Award Report

✓ Organization Type
✓ Service Area (Counties)
✓ Match
✓ Service Provision
✓ Victimization Types
✓ Agency Budget and Staffing

https://www.doj.state.wi.us/
Choose an Allocation Method

1. Victimizations
   (From PMT)

2. Number of Staff
   (FTEs)

3. Staff Time
   (Hours)

4. Custom
   (With detailed explanation)
Allocations Example

\[
\text{Crime Type} \div \text{Total} = \text{Proportion}
\]

\[
\text{Proportion} \times \text{Total Award} = \text{Allocation}
\]

<table>
<thead>
<tr>
<th>CRIME TYPE</th>
<th>NUMBER OF VICTIMIZATIONS</th>
<th>ALLOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Physical Assault</td>
<td>271</td>
<td>$16,468.01</td>
</tr>
<tr>
<td>Adult Sexual Assault</td>
<td>218</td>
<td>$13,247.33</td>
</tr>
<tr>
<td>Adults Sexually Abused/Assaulted as Children</td>
<td>74</td>
<td>$4,496.88</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Bullying (Verbal, Cyber, or Physical)</td>
<td>19</td>
<td>$1,154.58</td>
</tr>
<tr>
<td>Burglary</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Child Physical Abuse or Neglect</td>
<td>57</td>
<td>$3,463.52</td>
</tr>
<tr>
<td>Child Pornography</td>
<td>14</td>
<td>$850.46</td>
</tr>
<tr>
<td>Child Sexual Abuse/Assault</td>
<td>91</td>
<td>$5,529.84</td>
</tr>
<tr>
<td>Domestic and/or Family Violence</td>
<td>600</td>
<td>$36,465.04</td>
</tr>
<tr>
<td>DUI/DWI</td>
<td>4</td>
<td>$2,430.7</td>
</tr>
<tr>
<td>Elder Abuse or Neglect</td>
<td>12</td>
<td>$729.21</td>
</tr>
<tr>
<td>Hate Crime: Racial/Religious/Gender/Sexual Orientation/Other (explanation required)</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Human Trafficking: Labor</td>
<td>0</td>
<td>$0</td>
</tr>
</tbody>
</table>

The following are victimizations reported by your agency in Q1 through Q4.

Allocations based on VICTIMIZATIONS:

[https://www.doj.state.wi.us/](https://www.doj.state.wi.us/)
Demonstration

Email link to web form
Subgrant Award Report
Crime Type Allocations

https://www.doj.state.wi.us/
Contacts

Grant reporting questions?
Your Grant Manager

Mary Colletti, OCVS Grants Specialist
collettima@doj.state.wi.us

Amanda Powers, VAWA and VOCA Administrator
powersal@doj.state.wi.us

Technical questions?
Sophie Hannauer, Research Analyst (BJIA)
hannauersk@doj.state.wi.us

https://www.doj.state.wi.us/
Thank You!