**TAD Pre-Trial Diversion Project Design Table**

**Category 3: Enhancement**

**County: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Where applicable, indicate how elements of the program are supported by evidence-based practices or are based on the Performance Standards for Pretrial Release and Diversion or similar guidelines.

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| **Topic**  | **Description** | **Response/Explanation**  |
| CJCC | Briefly explain the structure, mission/values, and overall functioning of the local Criminal Justice Coordinating Council (CJCC) or similar oversight body. Be specific on how the CJCC supports the current program and any enhancements. |  |
| Structure of the program | Briefly describe the type and structure (pre- or post-charge, etc.) of the pretrial diversion program. If the program has a mission/vision, please provide it here. |  |
| Enhancement | Explain how the program is being enhanced compared to prior years. The enhancement may or may not be a substantial change to the program structure, but should demonstrate lessons learned about program functioning or identified areas of need.  |  |
| Team Members | Provide a list of the titles or roles of the diversion program team (e.g. judge, coordinator, district attorney, etc.). |  |
| Referral process | Explain the referral process including at what point potential participants are referred to the program and who is allowed to make a referral. |  |
| Screening and assessment process | Explain the process, including what tools are currently utilized for screening and assessment and who administers those tools. How are both the criminogenic risk and needs of clients assessed? All tools utilized must be validated. What risk and need level(s) will be targeted for program participation? |  |
| Eligibility requirements | Provide specifics on the program eligibility requirements and how eligibility is determined.  |  |
| Admission process | Describe the program admission process including who makes the final admission decision. Explain whether program participation is mandatory or voluntary. Provide any specifics on factors that can lead to a denial of admission. |  |
| Target population | Describe the characteristics of the target population, as well as whether program participants over the most recent year fit the target population. Incorporate local program data.  |  |
| Current capacity | Explain the current program capacity, including both how many participants the program can support at any given time, as well as maximum annual capacity. Also provide specifics on how many participants are in the program at the current time and how program participation has compared to program capacity. In other words, is there more demand for the program than available capacity (resulting in waitlists), is the program operating at or near capacity or is it functioning significantly below capacity? Incorporate local program data.  |  |
| Length and progression of the program  | Describe how participants progress through the program. What is the average length of the program for those who successfully complete the program? Incorporate local program data. |  |
| Diversion plan | Explain how the diversion plan is developed to meet individual participant needs and circumstances, as well as the needs of the community.  |  |
| Services | Explain what services are available for program participants and how participants are matched to services based on their risk/needs. |  |
| Monitoring and Response to Violations | Describe how program participation is monitored and who is responsible for tracking program compliance for participants. Include the approach that is taken to respond to violations of program requirements. |  |
| Completion requirements | Describe the requirements for “successful program completion” and how completion is reported to the prosecutor and defense counsel. What percent of participants successfully completed the program over the past year, out of the total discharged from the program? Incorporate local program data. |  |
| Termination | Explain the criteria utilized for termination decisions and how termination decisions are processed and reported to the prosecutor and defense counsel. What percent of participants were terminated from the program over the past year, out of the total discharged from the program? Incorporate local program data. |  |
| Performance Measurement | Explain how the program currently collects, monitors, and makes adjustments based on performance measurement data. Note: Under this solicitation, this will occur with DOJ’s web-based Comprehensive Outcome, Research, and Evaluation (CORE) Reporting System. |  |
| Evaluation | Explain whether the program has ever, or plans to have, a process, outcome, or impact evaluation completed outside of the overall TAD evaluation conducted by DOJ. If an evaluation has been completed, discuss the results of the evaluation. If the evaluation is only in the planning stages, indicate who will conduct the evaluation and what the evaluation will cover. |  |