September 2, 2015

Dear Mr. [Redacted]:

This is in response to your open records request dated August 25, 2015, wherein you requested “any information and documents regarding the investigation headed up by the Department of Justice with regards to [Redacted] and the organization [Redacted].”

Section 19.35(3)(a) and (d) of the Wisconsin Statutes allow the Department of Justice to charge for the costs of copying and mailing records in response to public records requests. We estimate that the cost of copying the records will be $111.00 (740 pages). Section 19.35(3)(f) allows the Department to require prepayment for these costs if the total amount exceeds $5.00. Accordingly, I would ask that you remit a check for $111.00 made payable to the Department of Justice to cover the estimated costs for responding to your request. This check should be sent to the Wisconsin Department of Justice, Attention: Office of Open Government, P.O. Box 7857, Madison, WI 53707. You will also be ultimately responsible for the cost of mailing the records, but we are unable to estimate that cost at this time.

We will not take any further action on your request until we have received this payment. If, upon completing the response to this request, it is determined the above-cited amount is insufficient to cover the actual costs of copying and mailing the requested records, you will be asked to pay the remainder before they are mailed to you. In the event the costs are less than the amount requested, the difference will be remitted to you.

Sincerely,

Paul M. Ferguson
Assistant Attorney General
Office of Open Government

PMF: pjm