



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

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Attorney General

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March 20, 2020

RE: Wisconsin State Crime Laboratories and Division of Criminal Investigation Response to COVID-19 – Evidence Submission

Dear Valued Partner,

As the COVID-19 situation continues to evolve, the Wisconsin State Crime Laboratories (WSCL) and the Division of Criminal Investigation (DCI) are committed to being as responsive as possible. At this time, all WSCL and DCI locations are still open and operational.

In a preemptive measure to protect our visitors and staff, all three WSCL sites (Madison/Milwaukee/Wausau) and all DCI sites (Appleton/ Madison - Risser/ Milwaukee/ Wausau) are updating evidence submission processes for in-person submissions. Agencies in the DCI Eau Claire region should submit to the Wausau Field Office.

For in-person submissions, please call ahead so we can offer guidance on the front end. This will help ensure that your submission is not unnecessarily delayed in the current environment. The phone numbers for each location are on the WI DOJ website at <https://www.doj.state.wi.us>.

Each of the WSCL and DCI locations that accept evidence will provide a “drop-box” in the entry vestibule to encourage social distancing. WSCL and DCI staff will provide submitters with step-by-step guidance upon arrival. Chain-of-custody procedures will not be impacted.

If you are exhibiting signs of illness, we respectfully ask that you make arrangements for a colleague to submit evidence on your behalf.

The WSCL and DCI are committed to providing agencies with quality customer service and assistance during the COVID-19 outbreak. If there is any further change to our operations, we will let you know. We appreciate your patience as we work together to meet the needs of law enforcement and public safety.

Sincerely,

Nicole L. Roehm  
Administrator  
Division of Forensic Sciences

Brian R. O'Keefe  
Administrator  
Division of Criminal Investigation