



WISCONSIN STATE CRIME LABORATORIES

MADISON ◦ MILWAUKEE ◦ WAUSAU

4626 University Ave.
Madison, WI 53705
(608) 266-2031

1578 South 11th St.
Milwaukee, WI 53204
(414) 382-7500

7100 West Stewart Ave.
Wausau, WI 54401
(715) 845-8626

Simplified Report Information

The Wisconsin State Crime Laboratories are accredited to ISO/IEC 17025:2017 “General Requirements for the competency of testing and calibrations laboratories.” These standards allow for simplified reporting based upon a written agreement with our customers. The Crime Laboratories choose simplified reporting to improve readability and avoid misunderstandings.

By using the Transmittal of Criminal Evidence form to request evidence testing the customer agrees to receive simplified reports. The ISO/IEC required reporting elements are outlined below showing which elements are in the report with information provided about the location of the other elements.

ISO/IEC 17025:2017 7.8.2 Required Reporting Element	WSCL Report	Alternate location
Title	YES	N/A
Name and address of the laboratory	YES	N/A
Location where the testing was performed (e.g. laboratory)	YES	N/A
Identification of complete report (pagination).	YES	N/A
The customer name and contact information	YES	N/A
Description of the test method or methodology	YES	N/A
Description and unique identification of the evidence tested	YES	N/A
Date the evidence was received	NO	Evidence Receipt
Date(s) of testing or sampling	NO	Case Record
The date of report issuance	YES	N/A
Reference to a sampling plan when relevant to the results	YES	N/A
A statement that the results apply only to the evidence tested	NO	Report Conclusion(s)
The results of testing with applicable units of measurement	YES	N/A
Deviations from standard methodology	NO	Case Record
Name of the person authorizing the report (i.e. author)	YES	N/A