

**IDENTIFICATION REVIEW REQUEST UNDER**

**JUS S. 10.07, WIS. ADMIN. CODE**

*(See Notice and Instructions on Reverse Side)*

Under s. Jus 10.07(1)(a), Wis. Admin. Code, a person denied approval to purchase a handgun may request review of the department's non-approval within 10 days from the date of issuance of a non-approval number.

**REQUESTOR IDENTITY**

NAME - Last		First	Middle
Maiden/Former/Alias or other names used in the past			
Sex	Race	Date of Birth (Month/Day/Year)	Social Security Number (optional)
Residence			Telephone Number
City		State	Zip Code

**NONAPPROVAL INFORMATION**

Date Handgun was Denied	Firearms Dealer Notification Form Number (In top right corner)	Non-approval Number (field 26 of Dealer Notification form)
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**General Information:** A non-approval number is provided when a review of a state or national criminal history record using the name and furnished descriptors of the buyer reveals one or more of the following circumstances:

- Conviction of a felony in Wisconsin or a crime elsewhere that would be a felony if committed in Wisconsin or another jurisdiction and there is no record of a pardon.
- Indication that the person was found not guilty of a felony in Wisconsin or a crime elsewhere that would be a felony in Wisconsin or another jurisdiction by reason of insanity or mental disease, defect or illness.
- A recorded final disposition that does not indicate whether the conviction was for a felony or a misdemeanor and the arrest was for a felony in Wisconsin or a crime elsewhere that would be a felony in Wisconsin or another jurisdiction.
- The Department of Justice is unable to determine whether an out-of-state arrest and/or conviction would be a felony in Wisconsin or another jurisdiction.
- Adjudicated delinquent for an act committed on or after April 21, 1994, that if committed by an adult in Wisconsin would be a felony.
- Involuntary commitment of any individual for treatment of mental illness, drug dependency or developmental disability.
- Subject to a court order under the harassment injunction law (sec. 813.125) prohibiting the possession of a firearm.
- Disqualified under Federal law.
- Subject to a domestic abuse injunction or domestic abuse tribal injunction (sec. 813.12) or a child abuse injunction (sec. 813.122) prohibiting the possession of a firearm. [Note: This question applies to proceedings which were commenced on or after April 1, 1996.]

Mail the completed form and the enclosed fingerprint card to:

Crime Information Bureau  
ATTN: Handgun Hotline  
Post Office Box 2718  
Madison, Wisconsin 53701-2718

The Department of Justice will acknowledge receipt of this request within 10 working days.

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Date

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Requestor's Signature

## **NOTICE**

Before details of the limitation resulting in a non-approval number can be released, satisfactory proof of the buyer's identity is required pursuant to JUS 10.07(1)(b). Satisfactory proof of identity includes a set of rolled-ink fingerprints prepared by a law enforcement agency on the enclosed fingerprint card. This identification/verification ensures that the record used for a non-approval decision actually relates to the buyer.

The submitted fingerprint card will be returned to the individual requesting review when the identification/verification process has been completed. (If the non-approval resulted from an out-of-state record, the identification process will require a longer period of time to process as the fingerprint card must be mailed to the agency holding the record.)

## **INSTRUCTIONS**

**REQUESTOR IDENTITY:** All entries must be legibly printed in ink. Complete name, or other name(s) used in the past (e.g., maiden name) is required. Sex (M-Male or F-Female); Race (W-White, B-Black; I-American Indian or Alaskan Native; A-Asian or Pacific Islander, Date of Birth (Month/Day/Year). Social Security Number is optional. Residence address, city, state and zip code is essential to ensure a response.

**NONAPPROVAL INFORMATION:** "Date Handgun Was Denied" - Enter the month, day and year you were notified of the non-approval number. "Non-approval Number" - Record the number entered in block 25 (Non-approval Number) on the buyer's copy (yellow) of the Firearms Dealer Notification form, DJ-LE-FH2. The "Firearms Dealer Notification Number" is located in the upper right hand corner.

**FINGERPRINT CARD:** Wisconsin law enforcement agencies have been notified that individuals denied approval to purchase a handgun would be required to be fingerprinted. Law enforcement agencies have been asked to verify the information on the individual's copy of the Firearms Dealer Notification form by asking for photo identification and to fingerprint the person on the card provided.