



**STATE OF WISCONSIN
DEPARTMENT OF JUSTICE**

**BRAD D. SCHIMEL
ATTORNEY GENERAL**

**Andrew C. Cook
Deputy Attorney General**

**17 W. Main Street
P.O. Box 7857
Madison, WI 53707-7857
www.doj.state.wi.us**

**Paul M. Ferguson
Assistant Attorney General
fergusonpm@doj.state.wi.us
608/266-1221
TTY 1-800-947-3529
FAX 608/266-2779**

August 31, 2015

VIA CERTIFIED MAIL



Re: Notice of intended release of public records,
pursuant to Wis. Stat. § 19.356(1) and (2)(a)1.

Dear Mr. [REDACTED]:

The Department of Justice (Department) has received a public records request, pursuant to Wis. Stat. §§ 19.31-19.39, from [REDACTED] of the [REDACTED] for copies of "documents related to any disciplinary actions against state Justice Department employees in 2014."

I am notifying you of this request because you are one of the Department employees who received a disciplinary letter in 2014. I have determined to release your disciplinary letter to [REDACTED] in the form enclosed with this notice.

You are entitled to be notified of my decision to release this information, pursuant to Wis. Stat. § 19.356(2)(a)1. You are also entitled to challenge my decision to release the record by initiating a circuit court action seeking an order to restrain the Department from providing access to your disciplinary letter, pursuant to Wis. Stat. § 19.356(3)-(5).

Within five business days after receipt of this notice, you may provide written notification to me, at the address above, that you intend to seek a court order restraining the Department from providing access to the requested record. Wis. Stat. § 19.356(3). Within ten business days after receipt of this notice, you may commence an action seeking a court order restraining the Department from releasing the requested record. If you commence such an action, you must name the Department as a defendant. Wis. Stat. § 19.356(4).

The Department may not provide access to your disciplinary letter for a period of twelve business days after this notice is sent. Wis. Stat. § 19.356(5). If you have not initiated an action to restrain release of these records pursuant to Wis. Stat. § 19.356(4), your disciplinary letter will be released on the thirteenth business day after the date this notice is sent or as soon thereafter as possible. If you do file a timely action seeking a court order to restrain release of your disciplinary letter, the letter will not be released until judicial proceedings have concluded.

For your information, I have enclosed a copy of Wis. Stat. § 19.356. If you have any questions regarding this matter, please contact me.

Sincerely,

Paul M. Ferguson
Assistant Attorney General
Office of Open Government

PMF:pjm

Enclosures