

PSN Request Form

www.doj.state.wi.us/dles/cib/forms

Please fax the completed form to Chris Kalina/TIME System Operations Coordinator at 608-267-1338 or email kalinaca@doj.state.wi.us

Total Number of PSNs being requested: _ _____ (Please fill out one of the below boxes for each PSN you are requesting)

Please include your Agency Name, Email address and phone number:

PSN#	Agency	Location (jail, dispatch, records, etc)	Room#	IP address	Access Level (see options below)	
1						
Unique ORI		Share Main ORI	Authority to use other ORI's (list all)		Administrative Messages	Broadcast groups (see options below)
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No	

PSN#	Agency	Location (jail, dispatch, records, etc)	Room#	IP address	Access Level (see options below)	
2						
Unique ORI		Share Main ORI	Authority to use other ORI's (list all)		Administrative Messages	Broadcast groups (see options below)
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No	

PSN#	Agency	Location (jail, dispatch, records, etc)	Room#	IP address	Access Level (see options below)	
3						
Unique ORI		Share Main ORI	Authority to use other ORI's (list all)		Administrative Messages	Broadcast groups (see options below)
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Access Levels:

- 1: MDC level / limited query
- 2: all queries including in-state, out-of-state and FBI III criminal history record information
- 3: all queries plus record entry/modify/cancel capability
- 4: all queries, record entry/modify/cancel capability plus hit confirmation requests

Broadcast Groups (Should only be selected if a workstation is manned every day otherwise messages will queue to that workstation until someone logs in):

- 1: All Points Bulletin (APBD)
- 2: Statewide INFO (INFO)
- 3: Statewide Training (TRNG)
- 4: Homeland Security messages (HS)
- 5: Amber Alert messages (AMBR)
- 6: All Points Sheriff messages (APSO)
- 7: Area broadcast messages (i.e.: SCAR, MWAR, WCAR, etc)